Rev 12/21/09

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.: CIP No.

II. PROJECT NAME: Current Model Year Single Axle Sander Truck w/Plow

III. Project/Item(s) Description: Purchase one (1) for use by the Street Department.
This purchase is to replace S014 - 2005 Sterling Sander/Plow Truck

IV. BID LETTING DATE: March 1, 2016

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 165,000.00

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment		Partial Payment	

VII. APPROPRIATION DATA

Amount	165,000.00				
Fund Name	Snow Removal				
Department	302				
Line Item	4360				
Fund	101				

VIII. (If applicable)
Grant No.:
Funding Source:
Estimated Completion Date:
Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: Gena Miller Date 1/13/2016

DIVISION MANAGER Signature Date 1/18/2016

DEPARTMENT DIRECTOR Signature Date 1-15-16

FINANCE OFFICE USE ONLY	Date	Initial	Approved Yes		Carbon Copy
Appropriation	1/18/16	JW	✓		Investment Desk
Cash Flow					Public Works
					Engineering
					Project Manager

(PW2 . 110891)