

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Odor Control Chemical for Lift Stations
 III. Project/Item(s) Description: Odor control chemical (calcium nitrate) for odor control at Rapid City lift stations

IV. BID LETTING DATE: May 2015

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 32,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$32,000				
Fund Name	Water Reclamation				
Department	7071				
Line Item	4264				
Fund	604				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: David H. Cleo Date _____
 DIVISION MANAGER Signature Date 23 Apr 15
[Signature] Date 4-23-15
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Appropriation	Date	Initial	Yes	
Cash Flow	<u>4/24/15</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	Investment Desk
				Public Works
				Engineering
				Project Manager