

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: Water Reclamation Sewer Jet Truck Purchase  
 III. Project/Item(s) Description: Requesting advertising authority for a sewer jet truck for the Water Reclamation Utility Maintenance Sewer crew. The unit is a replacement for unit 803.

IV. BID LETTING DATE: \_\_\_\_\_

V. ESTIMATED COST OF PROJECT/ITEM(S)      \$ 256,500.00

VI. BASIS OF PAYMENT	Assessed	<input type="checkbox"/>	Non-Assessed	<input type="checkbox"/>
	Single Payment	<input checked="" type="checkbox"/>	Partial Payment	<input type="checkbox"/>


VII. APPROPRIATION DATA


Amount	\$256,500.00				
Fund Name	Water Recl				
Department	<del>880</del> -7071				
Line Item	4360				
Fund	604				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: Lany Reber Date 14-Oct-14

 Date 14 OCT 14  
 DIVISION MANAGER Signature

 Date 10-15-14  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		
Appropriation	10/16/14	JR	✓		Investment Desk
Cash Flow					Public Works
					Engineering
					Project Manager