

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: September 17, 2013

Project Name & Number: Minnekahta Drive Area Watermain and Sanitary Sewer Reconstruction CIP #: 50826  
Project No. 11-1980

Project Description: To provide design and bidding services.

Consultant: TSP, Inc.

Original Contract Amount: \$96,081.00      Original Contract Date: October 16, 2012      Original Completion Date: May 31, 2013

**Addendum No: 1**

Amendment Description: To provide additional professional engineering services.

Current Contract Amount:                     \$103,323.50                          Current Completion Date:                     May 31, 2013                      
Change Requested:                     \$20,325.00                      
New Contract Amount:                     \$123,648.50                          New Completion Date:                     November 1, 2013                    

**Funding Source This Request:**

Amount	Dept.	Line Item	Fund	Comments
\$7,113.75	833	4223	604	
\$9,146.25	933	4223	602	
\$4,065.00	8910	4223	505	
\$20,325.00	Total			

### Agreement Review & Approvals

Keith Johnson      9/17/13  
Project Manager      Date

[Signature]      9-18-13  
Division Manager      Date

[Signature]      9/17/13  
Compliance Specialist      Date

[Signature]      \_\_\_\_\_  
Department Director      Date

\_\_\_\_\_  
City Attorney      Date

**ROUTING INSTRUCTIONS**

Route two originals of the Agreement for review and signatures.  
Finance Office - Retain one original  
Project Manager - Retain second original for delivery to Consultant  
cc: Public Works  
Engineering  
Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
9/20/13	[Signature]	Y      N
Appropriation		Y      N
Cash Flow		Y      N

**AMENDMENT NO. 2 TO AGREEMENT**

**Project:** Minnekahta Drive Area Watermain and Sanitary  
Sewer Reconstruction  
Project No. 11-1980 / CIP No. 50826

**Background Data:** Effective Date of Agreement: October 7, 2013  
Owner: City of Rapid City  
Engineer: TSP, Inc.

**Nature of Amendment:** Addition of design and bidding services.

**Current Contract Amount:** \$103,323.50

**Change Requested:** \$20,325.00

**New Contract Amount:** \$123,648.50

Owner and Engineer hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is:

\_\_\_\_\_

CITY OF RAPID CITY:

ENGINEER:

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
TSP, Inc.

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Finance Officer

Date Signed: \_\_\_\_\_

REVIEWED BY:

  
\_\_\_\_\_  
Keith Johnson, Project Administrator





# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701

## Public Works Department Engineering Services Division

300 Sixth Street

Telephone: (605) 394-4154 FAX: (605) 355-3083

Web: [www.rcgov.org](http://www.rcgov.org)

September 17, 2013

Don Wrede, PE  
TSP, Inc.  
600 Kansas City Street  
Rapid City, SD 57701

Re: Minnekahta Drive Area Water Main and Sanitary Sewer Reconstruction  
Project 11-1980 / CIP #50826

Dear Don:

The Engineering Services Design Group has reviewed your letter dated August 2, 2013, and has determined that the following items and compensation will be included in Amendment Number Two for the above-referenced project:

Easement Preparation & Property Owner Negotiation	\$2,520.00
Cross Section Sheet Preparation	\$8,345.00
Removal Sheet & Typical Section Sheet Preparation	\$2,400.00
Complete Vertical Alignment at Minnekahta & Pine Crest	<u>\$7,060.00</u>
Total	\$20,325.00

The items not approved were determined to be typical work items that were included in the original contract and therefore are not eligible for additional compensation.

Enclosed is a copy of Amendment Number Two which I will put on the October 1, 2013 Public Works Committee Agenda for recommendation of approval.

If you have any questions feel free to contact me at your convenience.

Sincerely,

CITY OF RAPID CITY

Keith Johnson  
Project Administrator

Cc: Robert Morcom, Principal  
Stacey Titus, Engineering Design Group Coordinator



EQUAL OPPORTUNITY EMPLOYER