

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Utility Maintenance 1 Ton Flatbed Truck Replacement
 III. Project/Item(s) Description: Replacement for unit #808 1Ton Flatbed
Current unit is a 1996 Chevrolet with 78,984 Miles, and has experienced starting problems and other maintenance issues. The current unit will be put on surplus and sold at auction.

IV. BID LETTING DATE: March 30, 2010

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 26,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

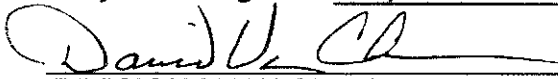
VII. APPROPRIATION DATA


Amount	26,000				
Fund Name	Water Rec. Div.				
Department	2021				
Line Item	4360				
Fund	604				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Chip Petrik Date 16 February, 2010


 DIVISION MANAGER Signature Date 16 Feb 2010


 DEPARTMENT DIRECTOR Signature Date 2-18-10

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		
	<u>2/18/10</u>	<u>CP</u>	✓		Investment Desk
					Public Works
				Engineering	
				Project Manager	