

### ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: N/A

II. PROJECT NAME: Portable Chemical Toilet Facilities for Various Locations

III. Project/Item(s) Description: To Provide Portable Toilet Facilities for Various City Departments, at Various Locations.

IV. BID LETTING DATE: April 2008

V. (IF APPLICABLE) Grant No.:  
Funding Source:  
Estimated Completion Date:  
Estimated Grant Receipt Date:

VI. ESTIMATED COST OF PROJECT/ITEM(S)	\$ 50,000
VII. BASIS OF PAYMENT	Assessed
	Single Payment
	Non-Assessed
	Partial Payment
	X

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
April-Dec	\$50,000	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$ 50,000</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund	<u>Various</u>				
Department	<u>Various</u>				
Line Item	<u>4225</u>				

X. DEPARTMENT/DIVISION:

Project Manager: Rodell Grosz *[Signature]* Date March 27, 2008

DEPARTMENT/DIVISION MANAGER Signature \_\_\_\_\_ Date \_\_\_\_\_

PUBLIC WORKS DIRECTOR Signatures \_\_\_\_\_ Date \_\_\_\_\_

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Date	Initial	Yes	No		
Appropriation Cash Flow	<u>3/28/08</u>	<u>RG</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Investment Desk Public Works Engineering Project Manager