

**ADVERTISING AUTHORITY**

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.:
- II. PROJECT NAME:
- III. Project/Item(s) Description: (1) each: Vacuum Street Sweeper  
(Replacement: Trade / auction #47 sweeper; budgeted equipment funds)
- IV. BID LETTING DATE:
- V. (If applicable) Grant No.:  
Funding Source:  
Estimated Completion Date:  
Estimated Grant Receipt Date:

VI. ESTIMATED COST OF PROJECT/ITEM(S)  
\$180,000

VII. BASIS OF PAYMENT	Assessed	<input type="checkbox"/>	Non-Assessed Partial Payment	<input type="checkbox"/>
	Single Payment	X		<input type="checkbox"/>

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund	101				
Department	401				
Line Item	4360				

X. DEPARTMENT/DIVISION: (Signatures)

Project Manager: Rodell Grosz	Date 02/07/08
DEPARTMENT/DIVISION MANAGER Don Brumbaugh	Date 02/07/08
PUBLIC WORKS DIRECTOR	Date

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	
		_____	_____	_____	_____
	_____	_____	_____	_____	Public Works
	_____	_____	_____	_____	Engineering
	_____	_____	_____	_____	Project Manager