

# ADVERTISING AUTHORITY

PW032707-06

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: \_\_\_\_\_

II. PROJECT NAME: Bus Stop Benches

III. Project/Item(s) Description: 36 Concrete Bus Stop Benches

IV. BID LETTING DATE: May 2007

V. (IF APPLICABLE) Grant No.: \_\_\_\_\_  
 Funding Source: Rapid Transit/Federal  
 Estimated Completion Date: June 2007  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 12,500

VII. BASIS OF PAYMENT	Assessed _____	Non-Assessed _____
	Single Payment <span style="float: right; margin-right: 20px;">X</span>	Partial Payment _____

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
June, 2007	\$12,500	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$ 12,500</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund	101				
Department	618				
Line Item	4320				

X. DEPARTMENT/DIVISION: \_\_\_\_\_

Project Manager: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

DEPARTMENT/DIVISION MANAGER Signature \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

PUBLIC WORKS DIRECTOR Signatures \_\_\_\_\_

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow					Investment Desk Public Works Engineering Project Manager