

**ADVERTISING AUTHORITY**

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: \_\_\_\_\_

II. PROJECT NAME: Transportation Natural Gas for City of Rapid City/Rapid City Area Schools

III. Project/Item(s) Description: Transportation natural gas for June 1, 2004 to May 31, 2005

IV. BID LETTING DATE: May 2005

V. (IF APPLICABLE) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S)	\$150,000
VII. BASIS OF PAYMENT	Assessed <input type="checkbox"/>
	Single Payment <input type="checkbox"/>
	Non-Assessed <input type="checkbox"/>
	Partial Payment <input type="checkbox"/>

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund	0777				
Department	0914				
Line Item	4282				

X. DEPARTMENT/DIVISION: \_\_\_\_\_

Project Manager: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

DEPARTMENT/DIVISION MANAGER Signature

\_\_\_\_\_ Date \_\_\_\_\_

PUBLIC WORKS DIRECTOR Signatures

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow	_____	_____	_____	_____	Investment Desk Public Works Engineering Project Manager
	_____	_____	_____	_____	
	_____	_____	_____	_____	