

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.: _____
- II. PROJECT NAME: HYDRAULIC MOTORS FOR DANO DRUMS
- III. Project/Item(s) Description: REPLACE HYDRAULIC MOTORS FOR DANO DRUMS
- IV. BID LETTING DATE: JAN 5 2004
- V. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

- VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 80,000
- VII. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment		Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
<u>Feb. 16, 2004</u>	<u>\$ 40,000</u>	\$	\$	\$	\$
<u>June 21, 2004</u>	<u>\$ 40,000</u>	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$ 80,000	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 6016 SOLID WASTE/MRF Compost Fund
 Department 7103 SOLID WASTE/MRF COMPOST FUND
 Line Item 4320 BUILDINGS AND STRUCTURES

X. DEPARTMENT/DIVISION:

Project Manager: Jerome Wright Date 11/3/2003
Jerome Wright Date 11/3/2003
 DEPARTMENT/DIVISION MANAGER Signature
 Date _____

PUBLIC WORKS DIRECTOR Signatures _____

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow	_____	_____	_____	_____	Investment Desk Public Works Engineering Project Manager
	_____	_____	_____	_____	
	_____	_____	_____	_____	