

**ADVERTISING AUTHORITY**

**No. PW011304-05**

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT ID NO.: PR04-1332 CIP #50086  
 II. PROJECT NAME: WHITEHEAD BALLFIELDS RESTROOM AND PICNIC SHELTER  
 III. Project/Item(s) Description: This is phase 1 of a 2 phase project. P&R has budgeted 200,000 and we have received a LWCF grant of \$50,000 with allocation expected in March  
This phase consists of constructing a restroom/picnic shelter, utilities and sidewalks.  
 IV. BID LETTING DATE: 2/26/2004  
 V. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: Land and Water Conservation Fund  
 Estimated Completion Date: 31-May-04  
 Estimated Grant Receipt Date: 1-Mar-04 (\$50,000 reimbursement)  
 VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 137,000

VII. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
		\$	\$	\$	\$
4/19/2004	\$ 37000	\$	\$	\$	\$
5/17/2004	\$ 50000	\$	\$	\$	\$
6/21/2004	\$ 50000	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$ 137000	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 505  
 Department 8912  
 Line Item 4372

X. DEPARTMENT/DIVISION: ENGINEERING

Project Manager: \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_  
 DEPARTMENT/DIVISION MANAGER Signature  
 \_\_\_\_\_ Date \_\_\_\_\_  
 PUBLIC WORKS DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Date	Initial	Yes	No		
Appropriation				Investment Desk	
Cash Flow				Public Works	
				Engineering	
				Project Manager	