

**ADVERTISING AUTHORITY**

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.:
- II. PROJECT NAME:
- III. Project/Item(s) Description: Cold Weather Pavement Marking Tape
- IV. BID LETTING DATE:
- V. (If applicable) Grant No.:  
 Funding Source:  
 Estimated Completion Date:  
 Estimated Grant Receipt Date:

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$25,000

VII. BASIS OF PAYMENT	Assessed		Non-Assessed	
	Single Payment		Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund	101				
Department	205				
Line Item	4269				

X. DEPARTMENT/DIVISION: (Signatures)

Project Manager: Don Brumbaugh	Date 03/06/03
DEPARTMENT/DIVISION MANAGER Don Brumbaugh	Date 03/06/03
PUBLIC WORKS DIRECTOR	Date

FINANCE OFFICE USE ONLY		Approved		Carbon Copy	
Appropriation Cash Flow	Date	Initial	Yes	No	
	_____	_____	_____	_____	Investment Desk Public Works Engineering Project Manager
	_____	_____	_____	_____	