

ADVERTISING AUTHORITY PW012803-25

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.: One (1) 3/4 Ton Cab & Chassis Truck
- II. PROJECT NAME: _____
- III. Project/Item(s) Description: One (1) 3/4 Ton Cab and Chassis Truck For the Parks Division
- IV. BID LETTING DATE: _____
- V. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 17,879

VII. BASIS OF PAYMENT	Assessed		Non-Assessed	
	Single Payment		Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 0208 _____

Department 0607 _____

Line Item 4360 _____

X. DEPARTMENT/DIVISION:

Project Manager: Lon Van Deyen Date 1/23/03

Lon Van Deyen
 DEPARTMENT/DIVISION MANAGER Signature Date 1/23/03

 PUBLIC WORKS DIRECTOR Signatures Date _____

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation	_____	_____	_____	_____	Investment Desk Public Works
Cash Flow	_____	_____	_____	_____	Engineering Project Manager