

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

PW091201-07

Project Name & Number: 38th Street Sanitary Sewer Main Extension SSW01-1080

Project Description: Construction of approximately 500 lineal feet of 8" water main and service lines.

Consultant: Britton Engineering and Land Surveying, Inc. 1501 E. Centre Street, Suite #108, Rapid City, SD

Original Contract Amount: _____ **Original Completion Date:** _____

Amendment Number: 1

Amendment Description: Add water main replacement to the project.

Current Contract Amount: \$3,650.00 **Current Completion Date:** _____

Change Requested: \$3,250.00

New Contract Amount: \$6,900.00 **New Completion Date:** _____

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$3,250.00	933	4381	
\$3,250.00	Total		

Agreement Review & Approvals

Project Manager Date _____
Division Manager Date

Department Director Date _____
City Attorney Date

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office: Retain one original
 Project Manager: Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved
Appropriation			Y N
Cash Flow			Y N