

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

No. PW032801-14

Project Name & Number: North Middle School Outdoor Recreation Improvements CDBG01-1057

Project Description: Tennis & Basketball Court Lighting Design

Consultant: Phil Nichols Associates

Original Contract Amount: \$6800.00 **Original Completion Date:** May 4, 2001

Amendment Number: _____

Amendment Description: _____

Current Contract Amount: _____ **Current Completion Date:** _____

Change Requested: _____

New Contract Amount: \$0.00 **New Completion Date:** _____

Funding Source This Request:

Amount	Dept.	Line Item	
\$6,800.00	930	4223	6800
\$6,800.00	Total		

Agreement Review & Approvals

Project Manager Date Division Manager Date

Department Director Date City Attorney Date

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office: Retain one original
 Project Manager: Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N