



CITY OF RAPID CITY

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MEMORANDUM

TO: Chairman and Members of the Planning Commission

FROM: Brett Limbaugh, Director

DATE: December 6, 2012

RE: No. 12OA011 - An Ordinance Repealing Sections 17.50.080 Through 17.50.100 Titled Reserved and Adopting New Signage, On-Premises Signage, and Off-Premises Signage Regulations previously codified in Title 15 with amendments.

On August 6, 2012 City Council acknowledged the Staff memorandum concerning the consolidation of the Sign Code Board of Appeals and the Board of Adjustment. In order to allow sign variances to be reviewed by the Board of Adjustment the sign code need to be transferred from the Building Code Title 15 to the Zoning Ordinance Title 17. Included in the transfer is the elimination of the Sign Code Board of Appeals.

The revised sign code sections have been attached to this memorandum and include deletions highlighted in yellow and additions highlighted in red. Two sections have been highlighted in blue to show a reorganization of paragraphs ten through thirteen of section 17.50.080(H) and the addition of the conditional use permit requirements transferred from section 17.50.380. Listed below is a brief summary of the major revisions. :

Section 17.50.080 A. Signage Definitions

- Minor additions and deletions have been made to several of the definitions for clarification.

Section 17.50.080 E. Off-Premise Sign Fee

- The fee of \$75.00 has been removed in favor of the fee resolution approved by City Council.



EQUAL OPPORTUNITY EMPLOYER

Section 17.50.080 J. Construction Specifications

- The section has been revised to match the building code allowing the Building Official to determine if an engineered drawing will be required on a case by case basis. Reference to the engineering tables for sign construction has been removed.

Section 17.50.080 Q. Historic Sign Review Committee

- The membership has been revised to include an alternate for the Historic Preservation Commission and to add flexibility with respect to the qualifications of the remainder of the appointed members.
- An appeal of a decision rendered by the Historic Sign Review Committee will be forwarded to City Council rather than the Sign Code Board of Appeals.

Section 17.50.080 R. Shopping Center Entrance Signs

- The process titles and section numbers for Planned Development Overlay Districts and Planned Unit Developments have been added or revised.

Section 17.50.080 T. Shopping Center Entrance Signs

- An appeal of a decision rendered by the Director regarding a joint identification sign will be forwarded to City Council rather than the Sign Code Board of Appeals.

Section 17.50.080 W. Shopping Center Entrance Signs

- This section has been revised to eliminate the Sign Code Board of Appeals. Sign variances will be subject to review by the Board of Adjustment and the administrative amendments sections within the Planned Development Overlay District, Planned Unit Development District, and Administrative Exceptions sections as applicable.

Section 17.50.090 G. Conversion of On-Premises Signs to Off-Premises Signs

- This section has been revised to eliminate the Sign Code Board of Appeals recommendation in favor of the Building Official recommendation for applications to be approved or denied by City Council.

Section 17.50.100 A. Off-Premises Signage

- Minor revisions to the sentence regarding the requirements for a conditional use permit.

Section 17.50.100 F. Conditional Use Permit Requirements for Off-Premises Signs.

- This section was transferred from 17.50.380. A companion ordinance will eliminate section 17.50.380

Recommendation: Staff recommends that the Planning Commission forward the ordinance sections to City Council with a recommendation to approve.