



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

PLANNING DEPARTMENT

300 Sixth Street

Bill Lass, Senior Planner
Urban Division
city web: www.ci.rapid-city.sd.us

Phone: 605-394-4120
Fax: 605-394-6636
e-mail: bill.lass@ci.rapid-city.sd.us

MEMORANDUM

TO: Rapid City Planning Commission

FROM: Bill Lass, Senior Planner

DATE: 10/17/01

RE: Proposed Amendments to the Subdivision Regulations Regarding Final Plats

Staff has recently learned that other communities in South Dakota are approving Final Plats through an administrative process similar to that used by Rapid City for Minor Plats. Most of the substantive discussions and review regarding platting occurs at the Layout or Preliminary plat stage. The Final Plat process insures that the work has been completed in accordance with the approved plans or surety has been posted, insures that the lot layout is consistent with the approved Preliminary Plat, that the taxes have been paid and that all required signatures appear on the mylar. Allowing consideration of Final Plats through an administrative process would streamline the platting process for developers and property owners and would reduce the volume of plats brought before the City Planning Commission and City Council.

Staff wishes to receive the input of the Planning Commission regarding this matter. Should the Planning Commission wish to proceed with this change, a motion will be needed directing Staff to advertise for changes to the Subdivision Regulations to allow Final Plats to be considered through an administrative process.

Thank you.