


# CITY OF RAPID CITY

DEPARTMENT OF PARKS AND RECREATION  
125 WATERLOO STREET  
RAPID CITY, SOUTH DAKOTA 57701

Jerry W. Cole  
Director  
(605) 394-5225

To: Ms. Tammie Krumm, Human Resources  
Manager

Randy Lyons  
Landscape Designer  
(605) 394-5225

From: Jerry Cole, Director   
Department of Parks and Recreation

Subject: Golf Course Maintenance Job Description

Date: February 8, 2011

Jeri Taton  
Administrative  
Assistant  
(605) 394-5225

Recently an individual left the employment of the City at the Golf course which created a position opening for a Golf Course Maintenance I, II or III. As I reviewed the job description, I found that it is the same as park maintenance personnel.

Lon Van Deusen,  
Parks & Cemetery  
Manager  
(605) 394-4175

I would like to change the name of the position from Park Maintenance to Golf Course Maintenance and modify the job description so that it better describes the maintenance responsibilities at the golf courses.

Doug Lowe,  
Recreation Manager  
(605) 394-6161

Attached is a proposed job description for the position of Golf Course Maintenance I, II and III.

Duncan Olney  
Aquatics Manager  
(605) 394-5223

If you have any questions, please contact me.