

CITY OF RAPID CITY
TRAVEL REQUEST

Person requesting travel Don Brumbaugh Department P.W./Streets

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)

South Dakota Municipal Street Maintenance Association Meeting
SD Municipal League

List all other City employees, if any, making the trip for the same purpose: _____

Place of meeting or destination: Water town, SD

Date of meeting Oct. 9, 2009

Date trip to begin Oct. 8, 2009 Date trip will end Oct. 9, 2009

Method of transportation requested Privately owned vehicle

Estimated transportation cost 442.88 miles @ .20 - one way \$ 177.15

Meals 38.00

Lodging 1 days 60.00

Other costs - description _____

Total estimated cost of trip \$ 275.15

Signed [Signature] 9/8/09 Date [Signature] 9/8/09 Date
(person requesting travel) (Department Head)

When the cost of the trip will exceed \$500, per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ _____

Approved: [Signature] Date 09-08-09
Mayor

When the cost of the trip will exceed \$1,500, per event, Council approval is required.

Approved by Common Council on _____ (Date)

White copy - Mayor

Yellow copy - Finance

Gold copy - Department copy

Friday, October 9, 2009

8:00 a.m. Registration

9:00 a.m. SDML Annual Business Meeting and Election

1. Auditing Committee Report
2. Executive Director's Report
3. Resolutions Committee Report
4. Discussion and Adoption of 2010 Statement of Policy
5. President's Report
6. Nominating Committee Report
7. Annual Election of Officers
8. Other Business
9. Prize Drawing - Must be Present to Win

9:45 a.m. Elected Officials Workshop

Presiding: Francis Toscana, SDML President, Deadwood

1. Getting the Most for Your Street Maintenance Dollars
Larry Weiss, SD Local Transportation Assistance Program (LTAP)

9:45 a.m. SD Governmental Finance Officers' Association

Presiding: Karl Alberts, SDGFOA President, Aberdeen

1. The NEW Open Records Law
Jason Green, City Attorney, Rapid City
2. Business Meeting and Election

9:45 a.m. SD Building Officials' Association

Presiding: Roger Bell, SDBOA President, Huron

1. Business Meeting and Election

9:45 a.m. SD Police Chiefs' Association

Presiding: Jo Vitek, SDPCA Vice President, Watertown

1. Legislative Planning
Dick Tieszen, Lobbyist
2. Division of Criminal Investigation
3. Law Enforcement Training
4. Statewide Afterschool Network
Susan Randall and Jay Johnson, Steering Committee Members
5. Business Meeting and Election

9:45 a.m. SD Municipal Street Maintenance Association

Presiding: Ron Hofftezer, SDMSMA President, Miller

1. Business Meeting and Election
2. Boulevard Tree Maintenance
Dr. John Ball, Professor of Forestry, SD State University

Noon

SDML Board of Directors Post Conference Meeting