

CITY OF RAPID CITY

DEPARTMENT OF PARKS AND RECREATION
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To: Mayor Hanks and City Council Members

From: Jerry Cole, Parks and Recreation Director

Date: May 14, 2008

Subject: 2008 NRPA Congress and Exposition

Attached please find a travel request for the 2008 NRPA Congress and Exposition to be held in Baltimore, MD, October 14-18, 2008. Estimated costs for this conference total \$3,116 and funding is included in the 2008 Parks and Recreation budget.

The 2008 Congress will include hundreds of learning opportunities including over 200 educational sessions and nearly 20 off-site Institutes with a focus on recreation facilities, urban-based operations, natural resources and cultural and historic sites. This conference will also provide an opportunity to network with thousands of attendees from around the country who are dealing with the same issues as those facing the Department of Parks and Recreation in Rapid City.

I am requesting that the City Council approve this travel request so that I can attend the 2008 NRPA Congress & Exposition in Baltimore, MD, October 14-18, 2008, at an approximate cost of \$3,116. If you have any questions, please call me anytime.

CITY OF RAPID CITY
TRAVEL REQUEST

Person requesting travel Jerry Cole Department Parks & Rec

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)

NRPA 2008 Congress & Exposition

List all other City employees, if any, making the trip for the same purpose: _____

Place of meeting or destination: Baltimore, Maryland

Date of meeting October 14-18, 2008

Date trip to begin October 19, 2008 Date trip will end October 19, 2008

Method of transportation requested air

Estimated transportation cost \$ 800

Meals 216

Lodging 5 days 1500

Other costs - description reg fee 400

misc 200

Total estimated cost of trip \$ 3116

Signed _____ Date _____ Date 5/6/08
(person requesting travel) (Department Head)

When the cost of the trip will exceed \$500, per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ _____

Approved: _____ Date _____
Mayor

When the cost of the trip will exceed \$1,500, per event, Council approval is required.

Approved by Common Council on _____ (Date)

White copy - Mayor

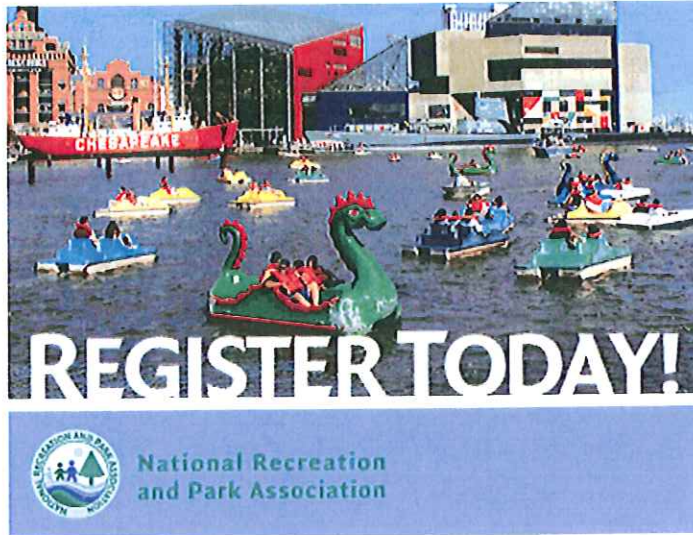
Yellow copy - Finance

Gold copy - Department copy

NRPA 2008 Congress & Exposition

October 14-18, 2008

Baltimore Convention Center, Baltimore Maryland



Registration is Open!

Take advantage of discount registration rates - become an NRPA member and save.

Also, take advantage of lower-priced fares by booking early. Visit the [Congress Website](#) for information on preferred carriers and other low-cost options.

We're back on the East Coast!

The historic city of Baltimore is host to the 2008 NRPA Congress and Exposition. Join thousands of park and recreation leaders, advocates, partners and suppliers to get in on **MORE** education opportunities, **MORE** networking events, **MORE** exhibitors, **MORE** sites to see and **MORE** memories to make!

With something around every corner to either see or do, Baltimore is certainly an exciting place to visit.

What's in Store...

*An inspiring **Opening General Session** followed by keynote remarks **Robert F. Kennedy, Jr.**, one of the nation's foremost activists on environmental issues.

Sponsored by Landscape Structures

*Attend this year's exciting **Welcome Party**, Tuesday, October 15, just steps from the Baltimore Convention Center. Our Eutaw Street Welcome Party promises a unique taste of Baltimore and you'll experience it from just inside Camden Yards, home of the Baltimore Orioles! Participate in guided stadium tours, experience a mélange of local cuisine, mingle with your friends and colleagues and be entertained in a festive street party atmosphere.

Sponsored by Playworld Systems

*Make plans to stay for this year's incredible **Closing Party** at the Maryland Science Center at Baltimore's famous Inner Harbor, Friday, October 18 starting promptly at 5:30 p.m. The closing party is a chance to celebrate your experiences at Congress with fellow attendees while you enjoy the special in with the Inner Harbor's providing an amazing backdrop for this popular event!

Sponsored by Gametime

***Hundreds of learning** opportunities including over 200 CEU continuing education sessions and more than 15 Off-Site Institutes with a focus on citizen advocacy, environmental stewardship, marketing, programming and much more.

*More than **500 exhibitors and vendors** showcasing the latest park and recreation products and services.

***Networking and entertainment opportunities** with thousands of attendees from around the country and the world.

REGISTER

BOOK A HOTEL ROOM

PURCHASE EXHIBIT SPACE

Titanium Sponsors

