

CAPITAL IMPROVEMENTS PROGRAM MINUTES  
C/SAC -- 3<sup>RD</sup> FLOOR, WEST CONFERENCE ROOM

JANUARY 18, 2008

Finance Officer Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Ron Weifenbach, Karen Olson, Lloyd LaCroix, and Malcom Chapman; and City staff: Growth Management Director Marcia Elkins; and City Engineer Robert Ellis (proxy). Others present included: Project Managers Dan Coon and Rod Johnson, Fire Mark Rohlfing, Accountant Tracy Davis and Administrative Coordinator Jackie Gerry.

Olson moved, second by LaCroix and carried to approve the **minutes for December 21, 2007**.

Preston gave a brief review of the **Financial Reports for December, 2007**, noting little activity.

(Information only) At the request of City staff, Ellis reported that the City's consultant reviewed the **Knollwood Drainage Improvement Project** and prepared a project estimate for Phase 2, which is that portion of the basin crossing the intersection of Cambell Street and East Highway 44. Responding to a question from Alderman Olson, Ellis explained that this effort stems from a complaint from a property owner on Cambell Street, whose building and parking lot flood on a regular basis. He also indicated that this phase of the project may not be constructed until 2010. Ellis indicated that he will forward this project estimate to the South Dakota Department of Transportation because they will be responsible for a share of the project costs. Ellis pointed out that the SDDOT is under some fiscal constraints, which may result in some delay of the project. Discussion ensued relative to the storm water fees, which could be used to target some of these drainage issues. Ellis explained that should the SDDOT approve this phase of the drainage basin project, City staff will review the capital plan for Street, Drainage, MIP projects; and if this project can not be accommodated, City staff will bring a request forward to the Vision 2012 Program.

(Information only) Ellis distributed a map outlining the construction phase, probable construction year, and projects for the **Robbinsdale Reconstruction Project** area; and explained that the reconstruction includes water, sewer, drainage, streets, sidewalk, curb and gutter.

(Information only) Preston reminded the Committee members that they will start the FY2009 budget process beginning in February. Asking for direction on Guiding Principles for Capital Improvements Program (CIP), it was directed that this item be placed on the February, 2008 agenda.

There being no further business, the meeting adjourned at 10:25 A.M.; and it was noted the next scheduled meeting is February 15, 2008 at 10:00 A.M. in the C/SAC, 3<sup>rd</sup> Floor West Conference Room.