

CITY OF RAPID CITY
TRAVEL REQUEST

LF072705-14

Person requesting travel Jerry Cole Department Parks & Recreation

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)

National Recreation & Parks Assoc. 2005 Congress

List all other City employees, if any, making the trip for the same purpose: Lon Van Deusen

Place of meeting or destination: San Antonio, TX

Date of meeting October 18-22, 2005

Date trip to begin October 17, 2005

Date trip will end October 22, 2005

Method of transportation requested air

Estimated transportation cost \$ 840.00

Meals 360.00

Lodging _____ days 2,557.00

Other costs -- description _____ 475.00

Total estimated cost of trip \$ 4,232.00

Signed Jerry Cole Date 7/19/05
(person requesting travel) (Department Head)

When the cost of the trip will exceed \$500, per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ _____

Approved: [Signature] Date 7/20/05
Mayor

When the cost of the trip will exceed \$1,500, per employee, Council approval is required.

Approved by Common Council on _____ (Date)

White copy - Mayor

Yellow copy - Finance

Gold copy - Department copy

[Small diagonal stamp]



National Recreation and Park Association
 NRPA Registration c/o EPIC
 7731 Little Ave., Suite A, Charlotte NC 28226
October 18-22, 2005

**Events Only
 Registration Form**

Register Onsite after: September 30, 2005

You must be registered to use this form

Please complete this form if you would like to purchase additional tickets to attend any of the following events: OSIs, AFO Course, AFRS Dinner, NRPA Welcome Party, EMS Banquet, Fun Run/Fun Walk, NRPA Closing Party or the Golf Tournament.

Membership #: 19331
 First Name: Jerry W.
 Last Name: Colt
 Phone: (605) 394-5225
 Fax: (605) 394 5226
 E-Mail: Jerry.Colt@rcgov.usg

1. Off-Site Institutes

Tuesday, October 18

| | Member | Non-Member | 1st Choice | 2nd Choice |
|---|--------|------------|-----------------------|-----------------------|
| 1. Wild Time at the Zoo! Time: 8:30 a.m. – 12:30 p.m. CEU Credits: .2 CEU | \$25 | \$30 | <input type="radio"/> | <input type="radio"/> |
| 2. Management of Multiple Use Facilities Time: 8:45 a.m. – 1:30 p.m. CEU Credits: .3 CEU | \$30 | \$35 | <input type="radio"/> | <input type="radio"/> |
| 3. Balancing Preservation of Natural Resources in San Antonio Natural Areas Time: 9:00 a.m. – 3:00 p.m. CEU Credits: .5 CEU | \$30 | \$35 | <input type="radio"/> | <input type="radio"/> |
| 4. Putting the Pieces Together: Successfully Managing the River Walk, a Unique Tourist Destination Times: 12:45 p.m. – 2:45 p.m.* Times: 3:00 p.m. – 5:00 p.m.* CEU Credits: .15 CEU *There will be two tour times. Each tour will last approximately 2 hours. | \$20 | \$25 | <input type="radio"/> | <input type="radio"/> |
| 5. Graffiti...Wipe It Out! Time: 1:30 p.m. – 3:15 p.m. CEU Credits: .2 CEU | \$15 | \$20 | <input type="radio"/> | <input type="radio"/> |

Thursday, October 20

| | | | | |
|---|------|------|-----------------------|-----------------------|
| 6. Cultivating a Successful Botanical Garden Time: 8:00 a.m. – 1:15 p.m. CEU Credits: .3 CEU | \$30 | \$35 | <input type="radio"/> | <input type="radio"/> |
| 7. International Mountain Bicycling Association (IMBA) Trail Seminar – A Walking and Rolling Perspective Time: 8:00 a.m. – 4:30 p.m. CEU Credits: .5 CEU | \$55 | \$60 | <input type="radio"/> | <input type="radio"/> |
| 8. Integrating Customer Service into Park Security Time: 9:30 a.m. – 11:30 a.m. CEU Credits: .2 CEU | \$20 | \$25 | <input type="radio"/> | <input type="radio"/> |
| 9. Creative Solutions to Operating Challenges Time: 12:30 p.m. – 3:30 p.m. CEU Credits: .2 CEU | \$20 | \$25 | <input type="radio"/> | <input type="radio"/> |

2. Extra Tickets

▶ AFO Course (afo) _____ Qty x \$255 = \$ _____
 ▶ AFRS Awards Dinner (afrs) _____ Qty x \$45 = \$ _____
 ▶ NRPA Closing Party (cp) 1 Qty x \$65 = \$ 65.00
 ▶ EMS Banquet (eb) _____ Qty x \$40 = \$ _____
 ▶ Fun Run/Fun Walk (fun) _____ Qty x \$20 = \$ _____
 T-Shirt Size: 5 M L XL XXL
 ▶ NRPA Welcome Party (wp) 1 Qty x \$30 = \$ 30.00
 ▶ Golf Tournament AM Tournament (gta) PM Tournament (gtp)
 Qty x \$70 = \$ _____
 Handicap/Score: _____
 *Please pair me with the following golfers:
 1. _____ 2. _____ 3. _____

*NRPA will make every effort to accommodate your request

3. Donation Opportunities

Please consider the following tax-deductible donation opportunities before proceeding.

Student All Star Program \$ _____
 The Annual Fund Campaign Contribution \$ _____

4. Registration Summary and Payment

Full payment required for processing. Forms received without payment or authorized purchase order will be returned. If payment covers several registrations, staple check to all forms covered by payment.

| Total (by section) | Amount |
|---|-----------------|
| Off-Site Institutes (from Section 1) | \$ _____ |
| Extra Tickets (from Section 2) | \$ <u>95.00</u> |
| Donation Opportunities (from Section 3) | \$ _____ |
| Grand total (U.S. Funds) | \$ <u>95.00</u> |

Method of Payment (check one)

Type of card: AMEX MC Visa Discover
 Credit Card # _____ Exp Date _____
 Check payable to NRPA

PO # 00501107
 Bill to address: 125 Waterloo
Rapid City SD 57201

Card holder's name _____
 Authorized Signature _____

Cashier ID# _____

5. Return Form and Full Payment

Online: www.nrpa.org
 Your badge & tickets will be mailed after September 9, 2005
 Don't leave home without them or replacement fees will be incurred

Fax: 1-704-943-1004

Mail: NRPA Registration c/o EPIC
 7731 Little Avenue, Suite A, Charlotte, NC 28226
 1-800-522-6409 • 1-704-943-1003