

ORDINANCE NO. 3954

AN ORDINANCE ESTABLISHING THE DEPARTMENT OF CITY OPERATIONS BY ADDING CHAPTER 2.44 TO THE RAPID CITY MUNICIPAL CODE.

WHEREAS, the City of Rapid City operates public utilities and an energy plant for the benefit of the City of Rapid City; and

WHEREAS, the City of Rapid City has assigned the responsibility for administering the City utilities and the energy plant to the Public Works Department; and

WHEREAS, the City of Rapid City is mandated by the federal government to manage storm water runoff within the City of Rapid City; and

WHEREAS, the City of Rapid City has determined that the administration of the City utilities, energy plant and storm water management should be the responsibility of a dedicated department.

NOW THEREFORE, BE IT ORDAINED by the City of Rapid City that the Rapid City Municipal Code is hereby amended to add a new chapter to title 2 designated chapter 2.44; and

BE IT FURTHER ORDAINED by the City of Rapid City that the sections of Chapter 2.44 shall read as follows:

2.44.010 City operations department created.

There is hereby created by the Rapid City Common Council a department to be known as the Department of City Operations, whose function shall be to operate the City's utility services and the City's energy Plant.

2.44.020 Director created.

A. There is hereby created the office of the Director of the City Operations Department. The Director shall be appointed by the Mayor with approval by the Council and shall serve at the pleasure of the Mayor.

B. The duties of the City Operations Director shall be as follows:

1. Administer all operations in the City Operations Department.
2. Supervise all employees assigned to the City Operations Department and recommend to the Mayor and Council appropriate staffing levels throughout the Department.
3. Annually prepare and submit to the Mayor and Council a proposed budget for the Department.

4. Insure the efficient operation of the City Operations Department.
5. Provide input to the Mayor, Council and other City boards and committees to insure the continued efficient operation of the Department while protecting the health, safety and welfare of the community.

2.44.030 Water reclamation division.

The Water Reclamation Division previously created is hereby continued within the City Operations Department and shall be directly responsible for the operation and maintenance of all sanitary sewerage facilities and sewage treatment facilities under the control of the City. The Water Reclamation Division shall perform other functions as assigned by the Director of City Operations.

2.44.040 Water division.

The Water Division previously created is hereby continued within the City Operations Department and shall be directly responsible for the supervision, operation and maintenance of all public water supply and distribution facilities in accordance with established policies. The Water Division shall perform other functions as assigned by the Director of City Operations.

2.44.050 Solid waste division.

The Solid Waste Division previously created is hereby continued within the City Operations Department and shall be directly responsible for the collection and disposal of solid waste and the operation and maintenance of all facilities for such purposes. The Solid Waste Division shall perform other functions as assigned by the Director of City Operations.

2.44.060 Energy plant division.

The Energy Plant Division previously created is hereby continued within the City Operations Department and shall be directly responsible for the operation and maintenance of the common energy plant. The Energy Plant Division shall perform other functions as assigned by the Director of City Operations.

2.45.070 Storm water division.

The Storm Water Division of the City Operations Department is hereby created and shall be responsible for recommending and implementing plans for the control of storm water runoff within the City of Rapid City. The Storm Water Division shall perform other functions as assigned by the Director of City Operations.

CITY OF RAPID CITY

ATTEST:

Mayor Jim Shaw

Finance Officer

(SEAL)

First Reading:

Second Reading:

Published:

Effective: