



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

PLANNING DEPARTMENT

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MEMORANDUM

TO: Legal and Finance Committee
FROM: Patsy Horton, GIS Coordinator
DATE: August 16, 2001
RE: URISA Conference

I am requesting your approval of my travel request to attend the 2001 URISA Conference to be held October 20-24, 2001 in Long Beach, California. The following is a projected breakdown of the anticipated expenses associated with my travel:

\$897.00	Conference Registration (Workshops include Managing GIS Implementation and GIS and Information Systems Integration)
\$700.00	Transportation (airfare)
\$198.00	Meal Reimbursement
<u>\$525.00</u>	Lodging
\$2,320.00	Total travel request

The cost for this training is available in the Year 2001 GIS Division budget. Your consideration and approval of this travel request is appreciated.

c: Marcia Elkins, Planning Director