

MINUTES  
HISTORIC PRESERVATION COMMISSION  
October 17, 2008

MEMBERS PRESENT: Duane Baumgartner, Richard Baumann, Mike Bender, Jean Kessloff, Ken Loeschke, Norm Nelson, Pat Roseland, Scott Sogge, David Viall, John Wagner

OTHERS PRESENT: Virginia Clark, Edgar Matuska, Steve Colgan, Michelle Dennis, Marcia Elkins, Karen Bulman, Sharlene Mitchell

Call to Order

Loeschke called the meeting to order at 7:30 a.m.

**1117 St. Joseph Street (08RS019)**

Clark presented the request to rebuild the back deck noting that a portion of the deck has already been reconstructed. Clark indicated that the discovery of rotten wood prompted the need for the deck reconstruction. Clark indicated that the new deck will be reconstructed exactly as the old deck with the exception of the railing spindles which are required to meet building code.

**Bender moved, Sogge seconded and carried unanimously to recommend a finding that the reconstruction of the deck and outside stairway on the south side of the property located at 1117 St. Joseph Street will have no adverse affect on historic property.**

**519 Sixth Street**

Matuska presented a request to remodel the interior of the property at 519 Sixth Street. In response to a question from Nelson, Matuska indicated that no structural walls are being constructed noting that the dressing rooms will be an open air design.

**Bender moved, Baumgartner seconded and carried unanimously to recommend a finding that the interior remodel of the property located at 519 Sixth Street will have no adverse affect on historic property.**

Approval of Minutes

**Nelson moved, Baumgartner seconded and carried unanimously to approve the minutes of the October 3, 2008 meeting.**

Treasurer's Report

Bulman reported no changes to the Financial Report.

Electronic Agenda Packet

Nelson addressed the need for hard copy packets to allow the Commission to complete their review of the 11.1 Review materials prior to the meeting. Loeschke recommended that a visual display be provided during the meetings if hard copy packets can not be provided. Elkins indicated that staff would research both requests and provide a response at the next meeting. Discussion followed regarding the financial resources available to the Commission for staffing purposes and the impact that the staffing reduction will have on the implementation of the new ordinance.

Discussion continued regarding revising the ordinance to require the applicant to submit a specific number of copies with their application to facilitate the distribution to the Commission and to assess an application fee to facilitate the necessary staff support. Elkins indicated that the application requirements and application fee would require approval by the City Council. Discussion continued regarding process changes that would supplement the corresponding reduction in staff support.

Elkins indicated that at present the FY 2009 budget reductions will impact both staffing and funding support for the Commission activities. Elkins indicated that she would review the temporary secretary position with regard to providing hard copy packets to the Commission.

Bender suggested that the Commission members take turns in preparing the hard copy packets. Elkins recommended exploring funding for staff positions under the CLG grant.

#### Hillcrest Area Survey Boundary

Bulman reviewed the Hillcrest Area boundary maps noting the need to define the survey boundary in order to prepare the Request for Proposal.

Kessloff indicated that she has toured the Hillcrest area noting her concern with the quantity of significant material available to support the reconnaissance survey. Kessloff indicated that the limited resources of Hillcrest area would not require the full grant allocation and recommended identifying additional survey areas.

In response to a question from Kessloff, Dennis commented on the 1993 Preservation Plan and the differences between a reconnaissance and intense survey. In response to a question from Loeschke, Dennis clarified that owner permission is required to nominate a private property to the National Register.

Dennis indicated that a reconnaissance survey would be appropriate for the Hillcrest area noting that an exterior survey only is required for creation of a Historic District. Discussion followed regarding the post war housing significance of the Hillcrest area. Dennis indicated that the reconnaissance survey would determine if enough integrity remained to support a District nomination.

Discussion followed regarding alternative reconnaissance survey areas and individual nomination properties. Bulman indicated that the Hillcrest area is identified in the grant.

Discussion followed regarding the creation of local districts that would not have the national protections but would bring the history of an area to the community's attention. In response to a question from Bender, Elkins indicated that the new ordinance must be adopted prior to the creation of a local district.

In response to a question from Kessloff, Bulman reviewed the Request for Proposal process noting that the survey work must be completed and billed by May 1, 2009.

Kessloff, Bender and Viall volunteered to bring forward a list of properties for survey consideration at the November 7, 2008 meeting. Discussion followed regarding the post war housing areas within Rapid City.

In response to a recommendation from Wagner, Sogge indicated that he would contact the Hillcrest property owner regarding a proposed National District nomination project.

Elkins encouraged the Commission to move forward with the survey project as soon as possible in order to meet the May 1, 2009 grant expiration date.

#### Letter from Mayor

Bulman reviewed the discussion of the October 3 meeting regarding the Commission's level of authority. There being no further discussion the Commission tabled the item.

#### Subcommittee Reports

No reports were provided from the Subcommittees.

#### Other Business

Loeschke recommended that the "In Peril" buildings be considered for the survey project. In response to a question, Elkins indicated that staff would research the Hotel Alex Johnson nomination status.

#### Follow-Up Items

The Commission requested that the Rushmont Case Report be removed from the agenda.

In response to a question from Wagner, Elkins addressed the action by the Legal & Finance Committee to create a Parking Subcommittee to further review the parking plan. Discussion followed regarding parking options being reviewed by the City.

#### Other Business

**In response to a request from Kessloff, Nelson moved, Baumann seconded and carried unanimously to approve an expenditure of \$120 total for Wagner and Kessloff to attend the West River History Conference.**

#### Adjourn

There being no further business the meeting was adjourned at 8:45 a.m.