

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

**No. PW062904-06**

**Project Name & Number:** Roosevelt Park Pool and Recreation Complex

**Project Description:** Design and construction administration of pool and recreation complex in Roosevelt Park

**Consultant:** Lund Associates

**Original Contract Amount:** \$495,000.00      **Original Completion Date:** December 1, 2003

**Amendment Number:** 1 - Final

**Amendment Description:** Reimbursable costs in accordance with the original contract

**Current Contract Amount:** \$495,000.00      **Current Completion Date:** \_\_\_\_\_

**Change Requested:** \$1,833.40

**New Contract Amount:** \$496,833.40      **New Completion Date:** \_\_\_\_\_

**Funding Source This Request:**

| Amount     | Cost Center  | Line Item | Comments |
|------------|--------------|-----------|----------|
| \$495,000  | 0125         | 4223      |          |
| \$1,833.40 | 0125         | 4223      |          |
| 496,833.40 | <b>Total</b> |           |          |

### Agreement Review & Approvals

|                           |                        |
|---------------------------|------------------------|
| Project Manager _____     | Division Manager _____ |
| Date _____                | Date _____             |
| Department Director _____ | City Attorney _____    |
| Date _____                | Date _____             |

**ROUTING INSTRUCTIONS**

Route **two** originals of the **Agreement** for review and signatures.  
 Finance Office: Retain one original  
 Project Manager: Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

|               | Date | Initials | Approved |   |
|---------------|------|----------|----------|---|
| Appropriation |      |          | Y        | N |
| Cash Flow     |      |          | Y        | N |