

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Project Name & Number: Roosevelt Park Pool and Recreation Complex PR02-1208

Project Description: Construction testing of pool and recreation complex in Roosevelt Park

Consultant: American Technical Services, Inc.

Original Contract Amount: \$47,450.00 **Original Completion Date:** April 1, 2004

Amendment Number: _____

Amendment Description: _____

Current Contract Amount: _____ **Current Completion Date:** _____

Change Requested: _____

New Contract Amount: _____ **New Completion Date:** _____

Funding Source This Request:

Amount	Cost Center	Line Item	Comments
\$47,000	0125	4223	
Total			

Agreement Review & Approvals

Project Manager _____	Division Manager _____
Date _____	Date _____
Department Director _____	City Attorney _____
Date _____	Date _____

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office: Retain one original
 Project Manager: Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N