



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

Community Planning and Development Services

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## MEMORANDUM

TO: Legal and Finance Committee

FROM: Kip Harrington, Transportation Planner II

DATE: June 18, 2013

RE: **13TP030** – Authorize the Mayor and Finance Officer to sign the Professional Services Agreement with Felsburg Holt & Ullevig for the Box Elder Master Transportation Plan in an amount not to exceed \$125,000

In February of 2013, the City Council approved the request for proposals to identify a consultant to complete the Box Elder Master Transportation Plan. The team charged with interviewing consultants for the Box Elder Master Transportation Plan has selected Felsburg Holt & Ullevig, located in Centennial, Colorado. Felsburg Holt & Ullevig has retained the services of Dream Design International and All Traffic Data to assist in the project. The proposal form Felsburg Holt & Ullevig to complete the Box Elder Master Transportation Plan is \$125,000. This transportation study is identified in the Rapid City Area Metropolitan Planning Organization’s 2013 Unified Planning Work Program.

Funding for this project is as follows:

Transportation Planning- Budget 706	
FHWA Planning Funds (81.95%)	\$102,437.50
City of Box Elder (18.05%)	<u>\$ 22,562.50</u>
Total	\$125,000.00

**STAFF RECOMMENDATION:** Authorize the Mayor and Finance Officer to sign the Professional Services Agreement with Felsburg Holt & Ullevig for the Box Elder Master Transportation Plan in an amount not to exceed \$125,000



EQUAL OPPORTUNITY EMPLOYER