

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency repair costs).

I. PROJECT ID NO.: **2013-2**

II. PROJECT NAME: **RCPD Patrol Trucks**

III. Project/Item(s) Description: **the purchase of two 4x4, crew cab trucks for use in the Patrol Division**

IV. BID LETTING DATE: **6-11-13**

V. (IF APPLICABLE) Grant No.:
 Funding Source:
 Estimated Completion Date:
 Estimated Grant Receipt Date:

VI. ESTIMATED COST OF PROJECT/ITEM(S) **\$64,000**

VII. BASIS OF PAYMENT	Assessed		Non-Assessed	
	Single Payment	X	Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	0101				
Department	0201				
Line Item	4360				

X. DEPARTMENT/DIVISION:

Project Manager: Don Meorick Date 5-8-13

DEPARTMENT/DIVISION MANAGER Signature _____ Date _____

[Signature] Date 5-8-13
 DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	Investment Desk Public Works Engineering Project Manager
		<u>5/9/13</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	