

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES

City of Rapid City, South Dakota
10:00 A.M., Friday, January 18, 2013

Public Works Director Terry Wolterstorff called the meeting to order at 10:00 A.M. with the following committee members present: Aldermen: Charity Doyle, Ritchie Nordstrom, Jerry Wright, Amanda Scott and Bonny Petersen; Planning Commission: Linda Marchand; and city staff: Community Planning & Development Services Director Brett Limbaugh and Parks and Recreation Director Jeff Biegler; and the following members arrived during the course of the meeting: None; and the following were absent: John Brewer and Pauline Sumption.

Others present included: City Engineer Dale Tech, Compliance Specialist Amber Sitts, Fire Chief Mike Maltaverne, Landscape Architect Alex DeSmidt, IT Officer Jim Gilbert and Administrative Coordinator Sharlene Mitchell

Motion was made by Doyle, second by Nordstrom and carried to **adopt the agenda**.

Motion was made by Marchand, second by Doyle and carried to **approve the minutes** for the December 21, 2012 meeting.

Wolterstorff presented the (No. CIP011813-01) **financial reports** noting the current monthly expenditures as of December 31, 2012. Discussion followed regarding the status of the funded construction projects and the anticipated final disbursement of the project funding. In response to a question from Wright, Wolterstorff advised that projects are to design and let projects throughout the year. Tech advised that phasing the projects insures that the city receives favorable bids and allows area contractors a fair opportunity at the work. Marchand advised that area contractors prefer the phased process as it allows continuous work throughout the year. In response to a question from Wright, Tech advised that while there is a need for additional staffing, staffing is not a contributing factor with regard to the year-end unexpended balance. Scott addressed the impact of the 2011-2012 open weather on city wide construction projects. Tech addressed the open weather impact on the major road projects. In response to a question from Wright, Tech addressed the pavement management evaluation process and the financial constraints that impact the City's ability to meet the repair demands.

Maltaverne addressed the progress regarding the consolidation of the Fire Facilities funding into one spreadsheet and suggested that all fire related funding be incorporated into the master report. Maltaverne provided an update on the pavement and roof replacement projects. In response to a question from Wright, Maltaverne reviewed the fire vehicle funding provided from the CIP and general fund budgets. Maltaverne addressed the advantages of leasing the fire vehicles given the impact of the City's high call volume on the vehicles life span. Discussion followed regarding the annual cost to lease the fire vehicle equipment.

In response to a question from Scott, Wolterstorff addressed the Capital Improvements Plan funding source. In response to a question from Nordstrom, Doyle advised that the Government Buildings manager position has been discussed noting that while there is support for the position funding remains an issue. Maltaverne addressed the advantages of the position noting the need to prioritize the position with all other city wide priorities.

Biegler reviewed the line item changes to Government Buildings and Parks for the projects approved at the December meeting. In response to a question from Nordstrom, DeSmidt provided an update on the 2011 carryover projects. Discussion followed regarding the process to carryover the unexpended CIP funding.

In response to a question from Scott, Gilbert addressed the IT funding designated for the software purchase to replace IFAS. Gilbert identified the IT projects that must be funded in 2013 noting that maintenance funding of the current IFAS program is provided through the general fund.

Motion was made by Marchand, second by Doyle and carried to acknowledge the discussion on Items 6-9.

Tech requested approval of the funding for the **Red Dale Drive** traffic calming project noting that council has approved the project. Motion was made by Wright, second by Petersen to approve (No. CIP011813-07) Funding for Red Dale Drive traffic calming project and pedestrian ramps in the amount of \$75,000.00. In response to a question from Scott, Tech advised that this project is the same concept, but not design, as the St. Martens project. In response to a question from Petersen, Tech indicated that features must be tightly spaced to insure effectiveness. In response to a question from Wright, Tech indicated that the sidewalks have been ordered in on Red Dale Drive. Motion carried.

Motion was made by Petersen, second by Doyle to Continue (No. CIP122112-03) **Identified Energy Projects Status Report** to the February 15, 2013 meeting. Wright addressed the previous action allowing staff to bring forward energy projects in the 2014 budget proposals. Nordstrom suggested that the Schools provide a presentation on their energy improvement implementation program. Wolterstorff requested that staff be allowed to complete their review of the projects in order to identify those that have been completed. Motion carried.

Nordstrom addressed his support for stand-alone **video surveillance** noting the systems currently utilized by the Parks and Fire departments. In response to a question from Petersen, Gilbert addressed the systems currently installed at the Civic Center and Airport noting that the building needs dictate the system requirements. Gilbert indicated that IT would provide infrastructure as required noting that a centralized system would require management by a Buildings & Grounds position. Maltaverne addressed by systems installed at the Fire facilities. Motion was made by Petersen, second by Nordstrom and carried to acknowledge the report.

There being no further business to come before the committee, motion was made by Scott, second by Doyle and carried to **adjourn** the meeting at 10:46 a.m., and it was noted that the next scheduled meeting is Friday, February 15, 2013 at 10:00 a.m. in the CSAC, 3rd Floor West Conference Room.