



CITY OF RAPID CITY

DEPARTMENT OF PARKS AND RECREATION
300 SIXTH STREET
RAPID CITY, SOUTH DAKOTA 57701

Jeff Biegler
Director
(605) 394-5225

Date: January 2, 2013

To: Public Works Committee Members

From: Doug Lowe, Recreation Division Manager

Lon VanDeusen,
Parks Division
Manager
(605) 394-4175

Subject: RFP for Golf Cart Rental

Summary: The current golf cart lease with Millers and Sons will expire at the end of 2012. Staff is requesting authorization to request proposals for a new lease for golf carts to be used at Meadowbrook and Executive golf courses.

Recommendation: Authorize staff to request Proposals from vendors who are interested in providing a golf cart rental fleet for Meadowbrook and Executive golf courses. The Request for Proposals is attached for your information. The Golf Division is requesting a five year lease (2013-2017).

Doug Lowe,
Recreation Division
Manager
(605) 394-4168

Analysis/Background:

James (JJ) Walraven
Golf Course
Superintendent
(605) 394-4199

Meadowbrook and Executive Golf Courses will continue to rent golf carts for customer use. The RFP includes rental of 69 carts; 63 for Meadowbrook, 4 for Executive, one handicap, and one utility cart.

All carts will be 2013 or newer and must have 11 HP with gas engines. These requirements will assist staff at the golf courses in providing the level of customer service our customers have come to expect.

REQUEST FOR BIDS

The City of Rapid City is accepting sealed bids for the lease of the following items:

63 golf carts ivory in color
 No model under 2013 in year
 No less than 11 HP/gas engine
 Meadowbrook logo to be fixed to the front of each golf car
 Consecutive side numbers shall be affixed to each car
 Each cart will have a sun top, windshield, and sand/seed bottles with brackets, wheel covers, message holder and 2 keys per cart.

4 golf carts and 1 handicap cart ivory in color
 No model under 2013 in year
 No less than 11 HP/gas engine
 Each cart will have a sun top, windshield, and sand/seed bottles with brackets, wheel covers, message holder and 2 keys per cart

1 utility vehicle cart ivory in color
 No model under 2013 in year
 No less than 11 HP/gas engine

The total of the 69 carts shall include a maintenance agreement and other applicable services associated with the fleet such as the delivery of tournament cars, extra keys, additional tires, etc. Maintenance agreement will include a complete service of each vehicle annually.

This will be a 5-year lease beginning 2013 through 2017. Vendor will agree to provide golf carts on March 1 of each year and will be pick them up on December 15 of the same year.

69 Golf Carts @ \$ _____ per car / per year

Total cost of \$ _____ per year

Sealed bids will be received by the City of Rapid City until 2:00 pm (MST), Monday January 21, 2013 at the address below:

Golf Cart Bid
 City of Rapid City
 300 Sixth Street
 Rapid City SD, 57701

Inquiries shall be directed to Doug Lowe, Recreation Division Manager at (605) 394-4168.