

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: April 2, 2012

Project Name & Number: ST10-1777 Elm Avenue Phase 4

CIP #: 50643

Project Description: Preliminary and Final Engineering for Reconstruction of Elm Ave from just North of Tallent Street to Oakland Street (phase 3) and from Oakland Street to Utah Street (phase 4)

Consultant: FMG Inc.

Original
Contract Amount: \$156,790.00

Original
Contract Date: January 5, 2009

Original
Completion Date: December 31, 2012
Date:

Addendum No: 1


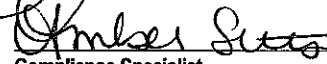
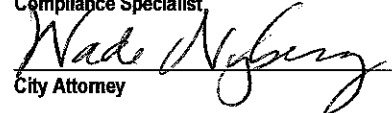
Amendment Description: Addition of Basic Construction Services (Task 4 and 5).


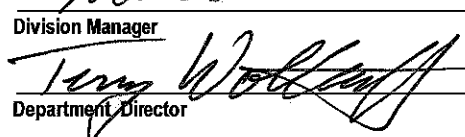
Current Contract Amount:	\$156,790.00	Current Completion Date:	
Change Requested:	\$10,380.00		
New Contract Amount:	\$167,170.00	New Completion Date:	

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$1,038.00	833	4223	604	
\$1,038.00	933	4223	602	
\$5,917.00	8910	4223	505	
\$2,387.00	8911	4223	505	
\$10,380.00	Total			

Agreement Review & Approvals

	2/27/12	
Project Manager	Date	
	2/27/12	
Compliance Specialist	Date	
	3/2/12	
City Attorney	Date	

	2-28-12	
Division Manager	Date	
	2-29-12	
Department Director	Date	

ROUTING INSTRUCTIONS

Route two originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation	3/5/12	JG	<input checked="" type="checkbox"/> Y	N
Cash Flow			<input type="checkbox"/> Y	N

AMENDMENT NO. 1 TO AGREEMENT

Project: Elm Avenue Reconstruction – Phase 4
Project No. ST10-1777 / CIP No. 50643

Background Data: Original Contract Date: January 5, 2009
Owner: City of Rapid City
Consultant: FMG Inc.

Nature of Amendment: Addition of Task 4 and 5 for Basic Construction
Services. See Exhibit C for fee information.

Current Contract Amount: \$156,790.00

Change Requested: \$10,380.00

New Contract Amount: \$167,170.00

Owner and Consultant hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is: April 2, 2012.

CITY OF RAPID CITY:

By: _____
Mayor

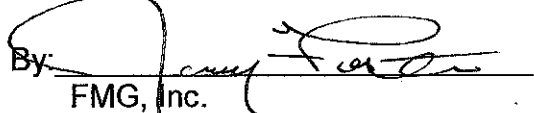
Date: _____

ATTEST:

By: _____
Finance Officer

Date: _____

ENGINEER:

By: 
FMG, Inc.

Date: 2/29/2012

REVIEWED BY:

Klare Schroeder, Project Manager

EXHIBIT A

FMG ENGINEERING
SCOPE OF SERVICES
FOR
TASK 4 – BASIC CONSTRUCTION SERVICES
ELM AVENUE RECONSTRUCTION – PHASE 4
Project No. ST10-1777 09 CIP No. 50643

GENERAL

The City of Rapid City proposes to construct the ELM AVENUE RECONSTRUCTION – PHASE 4 project.

FMG, Inc. was selected through the City’s Consultant selection process to provide engineering services for Tasks 1 through 5 for the referenced project. Tasks 1, 2, and 3 have been completed.

Professional services included in this contract are Task 4 Basic Construction Services and Task 5 Expanded Construction Services for the City Companion Project. Task 5 will not be performed by the City of Rapid City rather than by FMG, Inc.

Individual tasks and subtasks to complete the work are shown in Exhibit C - Task Schedule. The list of tasks will not be necessarily limited to those shown. Tasks will be increased in scope, tasks added, or tasks deleted, including cost adjustments in all cases, as needed to complete the project.

TASK 4 – BASIC CONSTRUCTION SERVICES:

This task consists of all services necessary for the administration of the Basic Construction Services of the project construction stage, and may include the following itemized services.

- 4.1 Attend Preconstruction Conference arranged and conducted by the City of Rapid City. Review and comment as necessary on the minutes prepared by the City of Rapid City or the contractor.
- 4.2 Provide written clarification regarding drawing and specification questions.
- 4.3 Provide recommendations/site observations on as requested basis to address changed or unknown conditions that may appear during construction.
- 4.4 Review and take action on shop drawings, product submittals, test results, and other submittals.
- 4.5 Prepare “As-Built” plans and specifications. “As-Built” plans and specifications shall be submitted as a hard copy and on CD compatible with AutoCAD Release 2006 format. Submit to Engineering Services within 30 days of project completion. The City shall forward construction record documents to FMG, Inc. for preparing the “As-Built” plans and specifications.

(END OF EXHIBIT A)

EXHIBIT B**RATE SCHEDULE****FMG ENGINEERING****FOR****TASK 4 – BASIC CONSTRUCTION SERVICES****ELM AVENUE RECONSTRUCTION – PHASE 4****Project No. ST10-1777 09 CIP No. 50643**

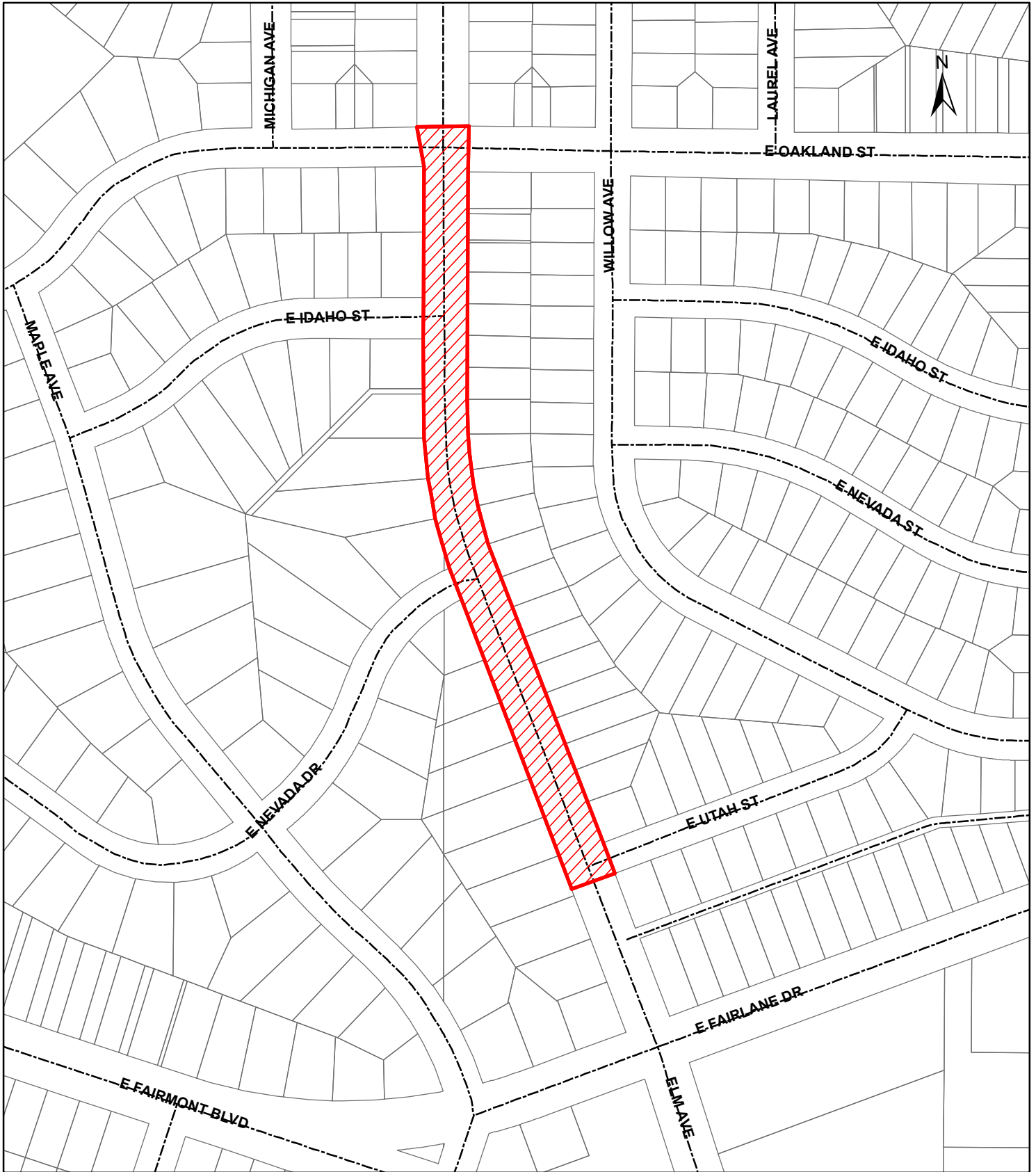
<u>PERSONNEL</u>	<u>RATE</u>
FMG ENGINEERING	
Professional Engineer – Principal	\$130.00/hr
Professional Engineer – Senior Engineer	\$105.00/hr
Computer Drafting Technician	\$65.00/hr
Construction Observer	\$65.00/hr
Senior Materials Specialist	\$100.00/hr
Soils Technical	\$50.00/hr
Clerical	\$50.00/hr
<u>VEHICLES & EXPENSES</u>	
Mobilization (support vehicle)	\$0.65/mile
Travel Costs - air, lodging, transport, meals, etc.	cost
Document/Plans Reproduction	cost

EXHIBIT C TASK SCHEDULE

ELM AVENUE RECONSTRUCTION - PHASE 4
 PROJECT NO. ST10-1777 CIP No. 50643
 FOR CITY PROJECT MANAGER FILE ONLY
 TASK 4 BASIC CONSTRUCTION SERVICES
 February 24, 2012

	PE/PR \$130.00	PE/SE \$105.00	CADD \$65.00	CL \$50.00	SMS/PR \$100.00	CO \$65.00	ST \$50.00	
TASK 4 BASIC CONSTRUCTION SERVICES								
4.1 Preconstruction Meeting		4						\$420.00
4.2 Clarifications for Drawings and Specifications		24						\$2,520.00
4.3 Recommendations for Changed or Unknown Conditions	2	16			8			\$2,740.00
4.4 Review Shop Drawings, Mix Designs, Materials & Other Submittals		24						\$2,520.00
4.5 Prepare "As-Built" Drawings		4	24					\$1,980.00
4.6 Expendables and Mileage								\$200.00
Task 4 Subtotal	2	72	24	0	8	0	0	\$10,380.00

FMG
 PE/PR - Professional Engineer - Principal
 PE/SE - Professional Senior Engineer
 CADD - Computer Drafting Technician
 CL - Clerical
 SMS/PR - Senior Materials Specialist - Principal
 CO - Construction Observer
 ST - Soils Technician
 SC - Survey Crew



**ELM AVENUE PHASE 4
(E OAKLAND TO E UTAH)
PROJECT NO. 10-1777 CIP NO. 50643**