



CITY OF RAPID CITY

PARKS AND RECREATION DEPARTMENT
300 SIXTH STREET
RAPID CITY, SOUTH DAKOTA 57701

PARKS AND
RECREATION
DEPARTMENT

Parks and Recreation Memo

Date: March 3, 2010

To: Jerry Cole, Director of Parks and Recreation

From: Lon Van Deusen, Parks Division Manager

Subject: 2010 Parks Restrooms and Shelters Custodial Contract

Jerry W. Cole,
Director
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Jeri Lynn
Administrative
Assistant
(605) 394-5225

Lon VanDeusen,
Parks & Cemetery
Manager
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Doug Lowe,
Recreation Manager
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Aquatic Manager
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Summary: Last year in 2009 the Parks Division entered into an agreement with Black Hills Workshop for custodial services for the parks restrooms and shelter facilities. Black Hills Workshop is again requesting consideration for renewal of their contract for 2010 in the contract amount of \$79,303.00. The contract amount for 2009 was \$ 79,768.00. After evaluation of the scope of work from 2009 (their fourth year of service) we requested Black Hills Workshop and Training Center, Inc. to extend cleaning services to Vickie Powers Memorial Park. We have been very satisfied with their service and have found their staff accommodating and easy to work with.

Recommendation: Rapid City Parks and Recreation Department staff recommends approval and acceptance of the agreement with Black Hills Workshop for custodial services for parks restrooms, shelters and recreational facilities for the 2010 season in the amount of \$ 79,303.00.



Changes made to the price for cleaning the City Parks. Last year the cost was \$79,768.00 this years cost is \$79,303.00

1. We will not be cleaning Sioux Park Tennis Courts, so that cost was deducted.
2. We added in the cost of cleaning Vickie Powers Park April 15th – Oct 15th.
3. Starting 4/15/2010 (the usual opening date) and continuing until they are opened for the season, we will deduct \$16.00 per day for each set of restrooms not cleaned due to the construction to improve the restrooms at Canyon Lake, Old Story Book Island and Robbinsdale parks. (Anticipated opening are Canyon Lake Shelters 5/1/10, Old Storybook Island and Robbinsdale Park Shelters 5/28/10)



Bill Pashby

EMPLOYMENT SPECIALIST

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A division of Black Hills Workshop and Training Center

Bill Pashby

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EQUAL OPPORTUNITY EMPLOYER / EQUAL HOUSING OPPORTUNITY



"Unlimited Opportunity Through Quality Services"

BLACK HILLS WORKSHOP AND TRAINING CENTER, INC.

3603 Range Road, Box 2104, Rapid City, SD 57709
(605) 343-4550

Prevailing Wage: _____

Cost Center: _____

PROPOSAL

TO: The City of Rapid City

300 6th Street

Rapid City, SD 57701

DESCRIPTION OF JOB:

Provide custodial services at various facilities within the park system, including restroom facilities and picnic shelters.

JOB SPECIFICATION: (LIST OR ATTACH) Provide custodial services as described in the Request for Proposals.

Starting 4/15/10 (the usual opening date) and continuing until they are opened for the season, we will deduct 16.00 per day for each set of restrooms not cleaned due to the construction to improve the restrooms at Canyon Lake, Old Story Book Island and Robbinsdale Parks.

PRICE:

TOTAL COST 79303.00

Unit Price _____

This proposal automatically expires 15 days from _____ if it is not accepted and returned to our office.

This quotation is subject to all the terms and conditions listed on the reverse side hereof, which terms and conditions are incorporated herein by reference.

BY: Bill Pashby

ACCEPTANCE

The undersigned hereby accepts this proposal including all terms and conditions thereof:

COMPANY NAME _____

Accepted By _____

Date _____

Title _____

SEE REVERSE SIDE

One copy must be returned signed for a valid contract.