

SPECIAL EVENT APPLICATION

Rapid City Police Department

Traffic Section
300 Kansas City Street
Rapid City SD 57701
Phone: 605-394-4130
Fax: 605-394-6608 605-394-6908



NAME OF EVENT: **KIRK FUNERAL HOME FREE SENIOR MOVIES**

EVENT DATE/TIME: **FRIDAY, JULY 9, 2010; FRIDAY, DECEMBER 3, 2010; FRIDAY, DECEMBER 10, 2010**

SPONSOR ORGANIZATION: **KIRK FUNERAL HOME** MOVIES START @ 10:00AM

CONTACT PERSON: **COLLEEN PHILLIPS**

ADDRESS: **1051 E. MINNESOTA ST RAPID CITY, SD 57701**

HOME PHONE: **311-0712**

WORK PHONE: **348-4808**

EMAIL ADDRESS: **cphillips@sdfuneral.com**

PURPOSE OF EVENT: **FREE SENIOR MOVIES**

ASSEMBLY AREA: **ELKS THEATRE 612 6TH STREET**

ASSEMBLY TIME: **9:00 AM - 1:00 PM**

ROUTE AREA: (List all streets and areas route is expected to cover)

PLEASE NOTE: THE SENIORS ATTENDING WILL BE PARKING THROUGHOUT DOWNTOWN. THEY WILL BE PARKED OVER THE ALLOTTED TIME & MANY WILL RECEIVE PARKING TICKETS. WE ARE ASKING THAT THE CITY OF RAPID CITY WILL WORK WITH KIRK FUNERAL HOME TO TAKE CARE OF ANY TICKETS GIVEN, SO OUR SENIORS ARE NOT RESPONSIBLE FOR TAKING CARE OF SUCH TICKETS THEMSELVES.

Map Attached? **YES NO**

Alternate Routes Available: **YES NO**

REQUESTING ANY CITY RESOURCES?
(If so, explain need)

FIRE DEPARTMENT:
10 Main Street 394-4180 Contact: _____

STREET DEPARTMENT:
605 Steele Street 394-4152 Contact: _____

PARKS DEPARTMENT:
125 Waterloo Street 394-5225 Contact: _____

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Does event require special parking accommodations?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Will businesses be affected by street closures?	YES	<input checked="" type="radio"/> NO
Have affected businesses been notified?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Will event require clearing of streets? (Towing of cars)	YES	<input checked="" type="radio"/> NO
Does event include placement of temporary structures? <i>Copy of 11-6-19 Review Attached? YES NO</i>	YES	<input checked="" type="radio"/> NO
Does event plan on serving alcohol?	YES	<input checked="" type="radio"/> NO
Do you anticipate any security needs?	YES	<input checked="" type="radio"/> NO
Does your event require closing or blocking of any State Highway? <i>Any application for an event which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit. Copy of State Permit Attached? YES NO</i>	YES	<input checked="" type="radio"/> NO

How many floats do you anticipate in your parade? _____
If your parade has over 70 floats, City Ordinance requires Council Approval.

OFFICE USE ONLY

COUNCIL APPROVAL REQUIRED: YES NO

POLICE DEPARTMENT REVIEWED BY: [Signature] DATE: 2-12-2010

SENT TO LEGAL/FINANCE: _____ LF MEETING DATE: _____

COUNCIL MEETING DATE: _____

COUNCIL APPROVED: YES NO DATE: _____