

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: WRF09-1822 CIP No. 50773  
 II. PROJECT NAME: WRF UV Disinfection System HVAC  
 III. Project/Item(s) Description: The Ultraviolet (UV) Disinfection System at the Water Reclamation Facility (WRF) is experiencing problems with overheating. This project will consist of installation of a system that will keep the UV System adequately cooled. The UV System must operate properly for the WRF to remain in compliance with applicable permits.

IV. BID LETTING DATE: February 9, 2010

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 40,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$40,000.00			
Fund Name	Water Reclamation			
Department	833*			
Line Item	<del>4360</del> 4360			
Fund	604			

\*Funds to be reimbursed by an SRF Loan.

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION: \_\_\_\_\_  
 Project Manager: [Signature] Date 1-6-10  
 DIVISION MANAGER Signature [Signature] Date 1-6-10  
 DEPARTMENT DIRECTOR Signature [Signature] Date 1-6-10

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk Public Works Engineering Project Manager
	<u>1/7/10</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>		