

# Memo

Date: 6 January 2009

To: Legal and Finance Committee, City Council

From: Cameron Humphres

Re: Request Use of Privately Owned Aircraft for Travel



4055 Terminal Rd – Suite 102  
Rapid City, SD 57703  
605.394.4195 p - 605.394.6190 f

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On 27- 29 October, 2008 I traveled to Bismarck, ND for the FAA Great Lakes Region Airports Conference. Although this travel was approved by both the Airport Board and City Council, I did not realize at the time that a specific request and approval was necessary for the use of a private aircraft.

When I am traveling within an approximately 500 mile radius of Rapid City, it saves both time and money to travel by private aircraft verses commercial aircraft as was the case traveling to Bismarck.

Therefore, I am requesting approval of the use of my private aircraft for travel on 27-29 October, 2008 to Bismarck, ND and in the future.

Cameron Humphres, Executive Director  
Rapid City Regional Airport