

CITY OF RAPID CITY

Community Resources Department

300 Sixth Street

Rapid City South Dakota 57701-5035

MEMORANDUM

TO:

Legal and Finance Committee

FROM:

Kevin Thom, Director

DATE:

January 10, 2008

RE:

ESRI GIS Training & Meeting with Sanborn Map Company

Broomfield, CO/Colorado Springs, CO

Staff requests City Council approval of the travel request for Russ Tiensvold, GIS Coordinator to attend the ESRI GIS Training session (Building Geodatabases) and meet with the aerial photography contractor, Sanborn Map Company. The purpose of the training is to provide continuing education to the GIS staff. The purpose of the Sanborn visit is to meet the project manager and to finalize the spring 2008 project details.

The total combined cost of travel is estimated at \$2,433.60 and includes the following expenses:

ESRI GIS Training in Broomfield, CO

\$296.00 Transportation Costs

\$136.00 Meals (3/9/08-3/12/08)

\$435.60 Lodging

\$1,470.00 Cost of Training

\$2,337.60 Total Travel Estimate

Sanborn Map Company Meeting in Colorado Springs, CO

\$60.00 Transportation Costs

\$36.00 Meals (3/13/08)

\$96.00 Total Travel Estimate

Staff Recommendation: Staff recommends approval of the travel request for Russ Tiensvold, GIS Coordinator to attend the ESRI GIS Training (Building Geodatabases) in Broomfield Colorado March 10-12, 2008 (travel dates March 9-13) and meet with Sanborn Map Company in Colorado Springs, CO March 13, 2008 in an estimated amount of \$2,433.60.





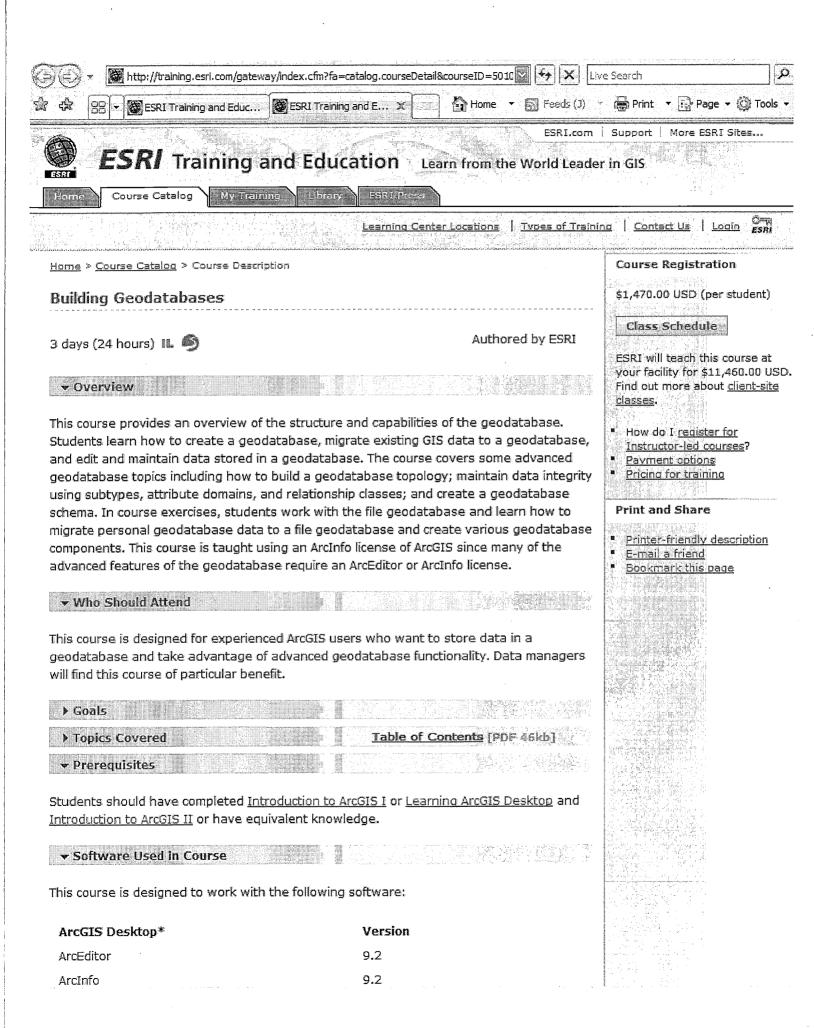
Reservation Confirmation

Guest Name: RUSS TIENSVOI d
Phone Number: 605-394-4120 =x 239
Date of Stay: March 9th 18th.
Quantity of Nights:
Room Type: STQT.
Rate Code: GDVV.
Company: ESDI .
Rate: 08.
Taxes Per Night: 10.90
Room and Taxes: 108.90 .
•

Residence Inn by Marriott
Boulder Louisville
845 Coal Crack Circle, Louisville, CO 80027
Telephone (303) 865 2661 Facsimile (303) 665 9842
Marriott.com/VBORL

Operated under a freenee agreement from Martists international Inc.

Total Stay: 435.60



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