

EVENT PERMIT APPLICATION

LF031407-06

NAME OF ORGANIZATION: 2007 International Bison Conference

CONTACT PERSON: (Responsible for Permit compliance).

NAME: IBC 2007 - c/o Karen Conley

ADDRESS: P.O.Box 4104, Rapid City, SD 57709

HOME PHONE: (605) 923-6383 WORK PHONE ()

EVENT TYPE: PARADE RALLY DEMONSTRATION OTHER

PURPOSE: To create entertainment for the IBC visitors to attend. Opportunity for locals and visitors to purchase raffle tickets to possibly have the chance to win raffle items. To keep the locals, tourists and our IBC attendees in our historical downtown shopping district. Provide LIVE entertainment (music) and beer. Local restaurants will provide food booths.

TOTAL INDIVIDUAL PARTICIPANTS ANTICIPATED: 350-500 approx

TOTAL UNITS: NA
(Bands # _____ Floats # _____ Vehicles # _____ Other Units # _____)

WILL EVENT GENERATE LITTER/SPECIAL CLEANUP REQUIREMENTS..(YES... NO
(If yes, explain fully) There will be beer and food thus creating the need for waste recepticals. We will be responsible for renting toilet facilities.

DO YOU ANTICIPATE ANY OPPOSITION TO THIS EVENT YES.. (NO)
(If yes, explain fully)

EVENT DATE 07 /26 / 07 (If event will include more than one date or time frame, describe fully on a separate sheet and attach to application).

ASSEMBLY TIME Noon PARADE START TIME _____

ASSEMBLY AREA/S Sidewalk bordering Prairie Edge on 6th Street over to the middle of the 6th and Main parking lot. Alleyway bordering 6th and Main parking lot and 6th street over to sidewalk bordering Main street. Prairie Wave bandshell would be set-up diagonally on 6th street next to Prairie Edge, just like where it was placed for the Festival of Presidents. Would require power for bandshell and food vendors.

WILL ASSEMBLY AREA UTILIZE:

- CITY PARKS OR CITY PROPERTY OTHER THAN STREETS YES (NO)
- SCHOOL PROPERTY YES (NO)
- PRIVATE PROPERTY YES (NO)

If yes, have arrangements been made with the appropriate party or parties responsible for the property? Yes . . No

If yes, who NA Phone # NA

ROUTE AREA (List all streets and properties over which the event or portions of the event are expected to travel). NA

WILL THE ROUTE AREA UTILIZE:

- CITY PARKS OR CITY PROPERTY OTHER THAN STREETS YES . NO
- SCHOOL PROPERTY YES . NO
- PRIVATE PROPERTY YES . NO

If yes, have arrangements been made with the appropriate party or parties for the property? Yes . . . No

If yes, who NA Phone # _____

THIS APPLICATION, AS COMPLETED BY ME, IS AN ACCURATE REPRESENTATION OF THE PROPOSED EVENT. IN ADDITION, I HAVE READ AND WILL COMPLY WITH THE PARADE ORDINANCE FOR THE CITY OF RAPID CITY.

SIGNATURE OF APPLICANT [Signature]

DATE 1/10 2007

OFFICE USE

CITY COUNCIL APPROVAL: [] N/A OR [] REQUESTED ON _____ APPROVED ON _____

REVIEWED BY: _____

EVALUATION

COMPLIANCE PROBLEMS? (ORDINANCE, LITTER, ORGANIZATION)



PARADE ORDINANCE AND CHECKLIST FOR APPLICANTS

SEC. 12.28.010 Parade defined: permit.

(a) Definition.

Reference to the term "parade" herein shall be meant to include any and every form of procession, march, ceremony, show, exhibition, pageant, display, or other similar activity held in or participated in upon any city street.

(b) Permit required.

A permit must be applied for in writing on a form obtained from the Police Department and should be filed, if possible, seven (7) days prior to the commencement of any parade, as that term is used herein, except that oral application shall be acceptable under unusual circumstances beyond the control of the applicant, setting forth the following information:

- (1) Name, address and telephone number of any individual, group, association, firm or corporation requesting the permit, and the applicable title or office of the person so applying;
- (2) The name, address, and telephone number of the person(s) responsible for the organization, coordination and conduct of the proposed activity;
- (3) Time and date of commencement and termination of the proposed activity, and its nature and purpose;
- (4) The location, assembly area and/or route;
- (5) The anticipated maximum number of persons, vehicles, bands, floats, and other units of persons, horses or other animals to participate;
- (6) Such other reasonably relevant information as the Chief of Police may request for investigation of the application.

(c) Standards for issuance of permits.

The Chief of Police or his designee shall issue a permit as provided for herein when, from a consideration of the application and from such other information as may otherwise be obtained, he finds that:

- (1) The proposed activity will not substantially interrupt the safe and orderly movement of contiguous traffic;
- (2) The proposed activity will not require the diversion of so great a number of Police Officers of the city to properly police the activity and the areas contiguous thereto as to prevent normal police protection to the city;
- (3) The proposed activity will not require the diversion of so great a number of ambulances as to prevent normal ambulance service to portions of the city other than that to be occupied by the activity and other areas contiguous thereto;
- (4) Any concentration of persons, animals, units, float or vehicles at assembly points of the proposed activity will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such assembly areas;

Resolution (City Council, 1994)

BE IT RESOLVED by the City of Rapid City that the City hereby declares its support for litter free events. Persons involved in conducting special events are encouraged to prevent litter. The reward will be cleaner, more attractive public areas throughout Rapid City.

- (5) The proposed activity is scheduled to be held, or to move from its point of origin to its point of termination, expeditiously and without unreasonable delay;
- (6) Other similar scheduled activities for which permits have been issued will not conflict with the permit application;
- (7) Adequacy of applicant supervision for the proposed activity.

(d) Large parade: special requirement.

For any parade which will contain any combination of more than seventy (70) vehicles, floats, bands or other units composed of persons, horses or other animals, the applicant must obtain permission of the City Council prior to issuance of an activity permit.

(e) Contents of permit.

The permit required by this section shall include all information in the application and shall be signed by the Chief of Police or his designee with a signed copy kept with the application on file in the office of the Chief of Police.

(f) Appeal procedure.

Any person aggrieved shall have the right to file a written appeal of the denial of a permit to the City Council within seven (7) days after notice of denial. The reason for the denial shall be provided in writing. The City Council shall hear and determine an appeal within seven (7) days after its filing.

(g) Deviation from permit.

No person organizing, conducting, coordinating or participating in any activity for which a permit has been granted under the provisions of this section shall deviate from or alter any of the terms or contents of such permit without the express permission of the Chief of Police or his designee.

(h) Revocation of permit.

Any permit issued under the provisions of this section may be revoked by the Chief of Police or his designee for the violation by the permittee of any applicable provisions of the permit, state law or city ordinance.

(i) Throwing of candy or other items from vehicles, etc. prohibited.

No person participating in a parade shall throw or scatter candy, balloons, pamphlets or any other items from any vehicle, float or other unit onto the street or sidewalk. Such items may be distributed by walking persons.

(j) Use of sirens for emergency vehicles.

Emergency vehicles participating in any parade shall not sound sirens except when and if an emergency should arise and the vehicle must clear the area. (Rev. Ord. 1962, 12.0150; Ord. No. 2569, 12-15-86)



Don't let a good thing go to waste.

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Rapid City Police Department

300 Kansas City Street
Rapid City, South Dakota 57701-2890
605-394-4131

An Internationally Accredited Law Enforcement Agency
Craig Tieszen, Chief of Police
Facsimile (FAX) Cover Sheet



1. From: Sgt. Booth
2. Phone Number of Originator: (605)394-4130
3. From Fax #: (605)394-6908
4. To: Maggie
5. Date and Time Sent: 3/5/07 10:15
6. Attention:
7. FAX # Sent To: 394-6633
8. Total Number of Pages 5 (including this page)

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9. Remarks:
[Empty lines for remarks]

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