

**REQUEST AUTHORIZATION FOR MAYOR AN
PROFESSIONAL SERVICES
OR AMENDMENT**

No. PW093003-08

SIGN

Date: September 24, 2003

Project Name & Number: Corrosion Study for Elm Ave Transmission Main
W03-1312

CIP #: 50481

Project Description: Study to investigate and document the existing condition of Elm Avenue metallic water transmission main and to provide recommendations for protecting or replacement.

Consultant: HKM Engineering and Rustnot Corrosion Control Services

Original Contract Amount: \$28,000.00

Original Completion Date: June 7, 2004

Amendment Number:

Amendment Description:

Current Contract Amount: _____

Current Completion Date: _____

Change Requested: _____

New Contract Amount: _____ \$0.00

New Completion Date: _____

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$28,000.00	933	4223	Water Improvements
\$28,000.00	Total		

Agreement Review & Approvals

Project Manager Date

Division Manager Date

Department Director Date

City Attorney Date

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N