

**ADVERTISING AUTH**

**PW013101-12**

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

- I. PROJECT ID NO.: \_\_\_\_\_
- II. PROJECT NAME: ~~One (1) New Current Year Model Diesel Powered Rotary Mower~~ \_\_\_\_\_
- III. Project/Item(s) Description: \_\_\_\_\_

IV. BID LETTING DATE: ASAP

V. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 15,000

VII. BASIS OF PAYMENT	Assessed		Non-Assessed	
	Single Payment	X	Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund 0726 \_\_\_\_\_  
 Department 0907 \_\_\_\_\_  
 Line Item 4360 \_\_\_\_\_

X. DEPARTMENT/DIVISION: Cemetery Division

Project Manager: \_\_\_\_\_ Date \_\_\_\_\_  
Lon VanDeusen Date 1/3/2001

DEPARTMENT/DIVISION MANAGER Signature

Daniel L. Bjerke Date 1/25/2001

PUBLIC WORKS DIRECTOR Signatures

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	
		_____	_____	_____	_____
	_____	_____	_____	_____	Public Works
					Engineering
					Project Manager

