

## BUDGET DISCUSSION ITEMS

### Expense:

- ✓ 5% across the board cut on all GF subsidy funds except those under contract. (1/24/11: *Item tabled*)
- ✓ Cut the Journey \$200,000 (1/24/11: *Motion to request the Journey Museum to provide information on endowment development and additional fund raising efforts in conjunction with the FY 2012 budget process*)
- ✓ Cell phones (1/24/11: *Acknowledge renegotiated contract and resulting monthly savings of \$4,800.*)
- ✓ Across the board cuts (1/24/11: *Acknowledge item*)
- ✓ Department directors will bring forward a 5% cut listed in priority order (1/24/11: *Department directors to provide prioritized spending contingency plan in conjunction with FY 2012 budget process*)
- ✓ Energy costs – Electricity, Natural Gas, Gasoline – Look at 2010 actuals - did we over budget for 2011? (1/24/11: *Acknowledge item*)
- ✓ Similar format of the Lehe report to see if there are ways to save money in other places (2/28/11: *Motion to request Mayor to direct staff to research consulting firms for the purpose of preparing a Lehe Study style report on the City Attorney's Office and the Public Works Department; recommendation to continue with an annual review of 1-2 City departments*)
- ✓ Minimize spending w/ minimal loss to maximize services (2/28/11: *Acknowledged item*)
- ✓ Reduce spending (2/28/11: *recommendation for a council retreat with outside consultant to provide presentation on budget process; schedule retreat to allow individuals running for election to attend*)
- ✓ Department director to bring information on items on the list and the long term effect on the citizens (2/28/11: *Item acknowledged*)
- ✓ Are you looking to reduce \$\$ to just reduce \$\$? (2/28/11: *Acknowledged item*)
- ✓ All Subsidies – Jordan Mason (2/28/11: *Motion to require spreadsheet identifying subsidies to be included in budget presentation; spreadsheet to identify the % of support to full budget for city and individual subsidies*)
- ✓ Energy costs (2/28/11: *Acknowledged item*)
- ✓ Hiring moratorium (2/28/11: *establish a subcommittee to outline council budget recommendations for presentation to the Mayor*)
- ✓ Mayor's Office snack food – Bonny Petersen (2/28/11: *Acknowledged item*)
- ✓ Place moratorium on Council salaries for FY 2011 with funds being allocated to the Council Contingency line item – Dave Davis (2/28/11: *Acknowledged item; suggestion for subcommittee to survey council compensation for similar size cities*)

### Operation:

- ✓ Across the board cuts (1/24/11: *Acknowledge item; 2/28/11: establish a subcommittee to outline council budget recommendations for presentation to the Mayor*)
- ✓ Similar format of the Lehe report to see if there are ways to save money in other places (2/28/11: *Motion to request Mayor to direct staff to research consulting firms for the purpose of preparing a Lehe Study style report on the City Attorney's Office and the Public Works Department; recommendation to continue with an annual review of 1-2 City departments*)
- ✓ Operations of Growth Management (2/28/11: *Second Floor Review Committee responsible for review of the Growth Management operations*)

- ✓ Communication (2/28/11: *Acknowledged item*)
- ✓ Minimize spending w/ minimal loss to maximize services (2/28/11: *Acknowledged item*)
- ✓ Reduce government (2/28/11: *Kooiker to provide council with information on performance based budgeting; Hadcock suggested*)
- ✓ Establish internal controls (2/28/11: *Mason to provide presentation at the next Public Works Committee meeting on the internal audit procedure he has been researching*)
- ✓ Undesignated cash – are you just looking for a better definition? (2/28/11: *recommendation for a council retreat with outside consultant to provide presentation on budget process; schedule retreat to allow individuals running for election to attend*)
  - Where is the break between policymaking and micromanaging?
  - Operational restructuring – Jordan Mason
  - Establish an on-going fund for the upgrade and maintenance of all city facilities- Jordan Mason
  - City Attorney's Office
  - Restructure of garbage billing to encourage recycling
  - Use of enterprise funds by other city departments

#### **Administration:**

- ✓ Energy costs – Electricity, Natural Gas, Gasoline – Look at 2010 actuals - did we over budget for 2011? (1/24/11: *Acknowledge item*)
  - Separate line item for hiring outside legal counsel/utilization of outside counsel
- ✓ Similar format of the Lehe report to see if there are ways to save money in other places (2/28/11: *Motion carried to request Mayor to direct staff to research consulting firms for the purpose of preparing a Lehe Study style report on the City Attorney's Office and the Public Works Department; recommendation is to continue with an annual review of 1-2 City departments*)
- ✓ Communication (2/28/11: *Acknowledged item*)
- ✓ Minimize spending w/ minimal loss to maximize services (2/28/11: *Acknowledged item*)
- ✓ Reduce government (2/28/11: *Kooiker to provide council with information on performance based budgeting; Hadcock suggested*)
- ✓ Establish internal controls (2/28/11: *Mason indicated that he would provide a presentation at the next Public Works Committee meeting on the internal audit procedure he has been researching*)
  - Do you have an overall problem with the budget presented by the Mayor?
- ✓ Are you looking to reduce \$\$ to just reduce \$\$? (2/28/11: *Acknowledged item*)
- ✓ Undesignated cash – are you just looking for a better definition? (2/28/11: *recommendation for a council retreat with outside consultant to provide presentation on budget process; schedule retreat to allow individuals running for election to attend*)
  - Where is the break between policymaking and micromanaging? (SEE Operation)
  - Operational restructuring – Jordan Mason (SEE Operation)
  - City Attorney's Office (SEE Operation)

#### **Staff:**

- Moratorium on filling vacancies
- ✓ Across the board cuts (1/24/11: *Acknowledge item*)
- ✓ Minimize spending w/ minimal loss to maximize services (2/28/11: *Acknowledged item*)
  - Bring Department Director to the table when people are hired
  - Where is the break between policymaking and micromanaging? (SEE Operation)
- ✓ Hiring moratorium (2/28/11: *Acknowledge item*)

- City Attorney's Office (SEE Operation)
- Facility/Energy Position – Bill Waugh

**Income:**

- Sales tax revenues
- Enterprise fund income statements
- Use of enterprise funds by other city departments (SEE Operation)
- Discussion of possible \$767,000 budget deficit – Sam Kooiker

**Debt:**

- Look at total loans to possibly consolidate and refinance/loan consolidation
- How we manage our finances
- Debt management – Jordan Mason

**Items Acted Upon**

- Purchase equipment 4360 – Streets (motion filed to fund from undesignated cash 9/27/10 Council meeting)
- Cut Community Resource Director position – around \$107,000 (motion failed 9/27/10 Council meeting)
- Mayor's Office temporary wages \$15,000 (motion approved 9/27/10 Council meeting)
- Cut Mayor & Council travel (motion to cut Council travel approved; motion to cut Mayor travel failed 9/27/10 Council meeting)
- Reappropriation of \$11,500 for the Dahl management fee (motion approved 9/27/10 Council meeting)
- Grade 22 and above salaries (Discussion acknowledge at 12/20/10 Council)
- Council leadership and Mayor to evaluate the Community Resource Director position
- Review of the prior budget meeting minutes to insure that all issues discussed are included on the list of discussion topics

**Information has been provided regarding these Items**

- Actual 2009 sales tax revenue \$19,084,029
- Actual 2009 property tax revenue \$12,099,832
- 2009 TIF funds diverted from the City \$1,124,201
- Total TIF/TID property tax collected \$6,245,565
- Amount of property tax for growth \$148,372