



International Association of Fire Chiefs

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June 30, 2004

Gary Shepherd
Rapid City Department of Fire & Emergency Services
10 Main Street
Rapid City, SD 57701

Dear Gary:

Congratulations, your department has been selected to participate in Innovation Alley at Fire-Rescue International 2004. This means you will be given space in Innovation Alley to showcase the Electronic Payroll System innovation you submitted for consideration. We would like you to provide a simple handout (one page will suffice) that attendees can take back home if they wanted to implement a similar innovation in their department.

We also ask that you provide staff for the booth during exhibit hours that are 9am-5pm Friday (August 13) and Saturday (August 14). The Innovation Alley booth number is 3722. Within Innovation Alley, tables and chairs will be provided for each department on a first-come, first-served basis. If you require any special set up or equipment please contact Crosby Grindle at (571) 436-6390 or Karissa Jacobs at (703) 273-9815 ext. 338.

We will also provide up to three complimentary exhibitor badges for members of your department that will be staffing the booth. Please fill out the enclosed exhibit badge order form if you would like to take advantage of this offer.

Thank you again for your willingness to share your innovation with the fire service. See you in New Orleans!

Sincerely,

Crosby Grindle
IAFC Staff
(571) 436-6390

Providing leadership for the fire and emergency services since 1873

Member, International Technical Committee for the Prevention and Extinction of Fire/Comité Technique International De Prevention Et D'Extinction Du Feu (CTIF)