

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 15-2312 CIP No. 51107  
 II. PROJECT NAME: West Memorial Park Parking Lot Rehabilitation  
 III. Project/Item(s) Description: Remove the existing parking lot asphalt pavement and replace it with new asphalt pavement. Remove the tennis court pavement.

IV. BID LETTING DATE: March 15, 2016

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 200,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$100,000.00	\$100,000.00			
Fund Name	Government Buildings	Parks & Recreation			
Department	8915	8912			
Line Item	4372	4372			
Fund	505	505			

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION: Engineering  
 Project Manager: *Keith Johnson* Date 1/27/16  
 DIVISION MANAGER Signature *[Signature]* Date 1-27-16  
 DEPARTMENT DIRECTOR Signature *[Signature]* Date 1-27-16

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk Public Works Engineering Project Manager
	<u>1/29/16</u>	<u>[Signature]</u>	<input checked="" type="checkbox"/>		