

# REQUEST FOR PURCHASE

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_  
 II. PROJECT NAME: End Loader  
 III. Project/Item(s) Description: Purchase end loader with tip out bucket attachments to replace existing 2001 JD 644H loader

IV. BID LETTING DATE: N/A

V. ESTIMATED COST OF PROJECT/ITEM(S)      \$ 374,750.00



VI. BASIS OF PAYMENT    Assessed            Non-Assessed        
    Single Payment      Partial Payment

VII. APPROPRIATION DATA

Amount	\$374,750.00				
Fund Name	SW Capital				
Department	7104				
Line Item	4360				
Fund	615				

VIII. (If applicable)      Grant No.: \_\_\_\_\_  
    Funding Source: \_\_\_\_\_  
    Estimated Completion Date: \_\_\_\_\_  
    Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager:  \_\_\_\_\_ Date \_\_\_\_\_  
 DIVISION MANAGER Signature      Date 10-9-15  
 \_\_\_\_\_ Date 10-9-15  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	Investment Desk Public Works Engineering Project Manager