



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701

Public Works Department Engineering Services Division

300 Sixth Street, Rapid City SD
605-394-4154

MEMORANDUM

TO: Public Works Committee and City Council

FROM: Brandon Quiett, Project Engineer

SUBJECT: 48th Street Drainage Improvements Project No. 15-2295 / CIP No. 51104

DATE: October 7, 2015

The City of Rapid City solicited three (3) quotes for construction of the above mentioned project:

1. **Underground Construction, LLC – \$22,720.00**
2. **Mainline Contracting, Inc. – plans and specifications received, but no quote offered**
3. **Warax Excavating, Inc. - plans and specifications received, but no quote offered**

Hiring Underground Construction, LLC, who submitted the lowest quote, will exceed the aggregate contract amount that the Public Works Director has the authority to enter into per RCMC 3.04.090:

Contracting Authority Delegated to Department Directors

B. If an individual department director enters into a contract or multiple contracts with a single vendor with an aggregate cost of more than \$25,000 in a calendar year, approval by the Council will first be required for all contracts in excess of the \$25,000 aggregate. Notwithstanding this subsection, in the event of extenuating circumstances, a department director may enter into contracts with a single vendor that exceeds the \$25,000 limit, provided that the requirements of the laws on competitive bidding are satisfied. The extenuating circumstances shall be reported to the Council at its next regular meeting.

Underground Construction, LLC has had one City contract in 2015 for “Birch Street Bridge Repair Project No. 15-2289” in the amount of \$4,725.00.

Recommendation: Authorize Mayor and Finance Officer to Sign an Agreement for Construction of “48th Street Drainage Improvements Project No. 15-2295 / CIP No. 51104” with Underground Construction, LLC, in the amount of \$22,720.00.



EQUAL OPPORTUNITY EMPLOYER