

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Project Name & Number: 5th St. & Catron Blvd. Traffic Signal Modifications
Project No. 13-2143

CIP #: 51020

Project Description: To provide professional engineering services.

Consultant: HDR Engineering, Inc.

Original Contract Amount: \$20,864.00

Original Contract Date: November 4, 2013

Original Completion Date: January 31, 2014

Addendum No: 1

Amendment Description: Additional scope added to project and adjust completion date.

Current Contract Amount:	\$20,864.00	Current Completion Date:	January 31, 2014
Change Requested:	\$3,450.00		
New Contract Amount:	\$24,314.00	New Completion Date:	July 31, 2015

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$3,450.00	0108	4223	0101	
Total				

Agreement Review & Approvals

Project Manager _____ **Date** _____
7/10/15
Compliance Specialist _____ **Date** _____

Division Manager _____ **Date** _____
7-10-15
Department Director _____ **Date** _____

City Attorney _____ **Date** _____

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
7/10/15	JW	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
Appropriation		<input type="checkbox"/> Y <input checked="" type="checkbox"/> N
Cash Flow		<input type="checkbox"/> Y <input checked="" type="checkbox"/> N

AMENDMENT NO. 1 TO AGREEMENT

Project: 5th Street & Catron Blvd. Traffic Signal Modifications
Project No. 13-2143

Background Data: Original Contract Date: November 4, 2013
Owner: City of Rapid City
Consultant: HDR Engineering, Inc.

Nature of Amendment: Additional project scope to include intersection
geometric review, preliminary submittal and ADA
sidewalk ramp design layout. Amendment also
includes modifying the completion date to July 31,
2015.

Current Contract Amount: \$ 20,864.00

Change Requested: \$ 3,450.00

New Contract Amount: \$ 24,314.00

Owner and Consultant hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is:

CITY OF RAPID CITY

Engineer

By: _____
MAYOR

By: _____
HDR Engineering, Inc.

Date: _____

Date: _____

ATTEST

By: _____
FINANCE OFFICER

Date: _____

AMENDMENT NO. 1 TO AGREEMENT

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Project No. 13-2143

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Owner: City of Rapid City
Consultant: HDR Engineering, Inc.

Nature of Amendment: Additional project scope to include intersection geometric review, preliminary submittal and ADA sidewalk ramp design layout. Amendment also includes modifying the completion date to July 31, 2015.

Current Contract Amount: \$ 20,864.00

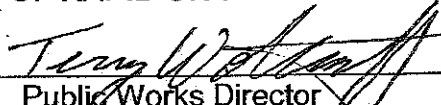
Change Requested: \$ 3,450.00

New Contract Amount: \$ 24,314.00

Owner and Consultant hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is:

February 18, 2015

CITY OF RAPID CITY

By: 
Public Works Director

Date: 2-17-15

Engineer

By: 
HDR Engineering, Inc.

Date: 2-27-15



January 21st, 2015

Nicole Lecy, Project Engineer
City of Rapid City – Public Works
300 Sixth Street
Rapid City, SD 57701

Dear Ms. Lecy:

In response to our recent conversations, we are respectfully submitting this amendment request for your consideration on out of scope tasks requested for the traffic signal and street lighting design services for the intersection of 5th Street and Catron Boulevard in the City of Rapid City. Based on our understanding of the changes since the project commenced, the additional work associated with the design services are:

Task 1: Preliminary Design Services

- ✓ *Project Administration & QA/QC.* The task includes additional time associated with schedule delays and added scope for managing project staff, documenting project correspondence for distribution, tracking budget and invoicing, and QA/QC.

Task 2: Final Design. Incorporate improvements into a set of plans for bidding and construction of the project. Additional anticipated plan sheets include:

- ✓ ADA Ramp and sidewalk layout sheet and associated details

Also attached are the associated man-hours and expenses for the project based on our understanding and tasks noted above. As always, we are interested in reviewing and discussing this approach with you and adjusting the estimated effort levels as necessary to meet the City's budget and scope goals for the project.

Very Respectfully,

HDR ENGINEERING, INC

Jody W. Page, P.E.
Project Manager

Steve Hoff, P.E.
Vice President

hdrinc.com

703 Main Street, Suite 200, Rapid City, SD 57701
(605) 791-6100

**EXHIBIT B
CITY OF RAPID CITY - 5th Street and Catron Boulevard Traffic Signal Modification Design
AMENDMENT #1 - PRELIMINARY & FINAL DESIGN SERVICES ENGINEERING FEE ESTIMATE**

Page	Shaglia Civil	Klenstad QA/QC	McQueen Traffic	Liggett CAD	Morrison Account	Erickson Admin	Menhour Hours	Labor Total Cost \$	Expense Total Cost \$
2					1	1	4	\$480	\$0
Task 1 - Preliminary Design Services									
Project Administrator & QA/QC									
2	0	0	0	0	1	1	4	\$480	\$0
Task 2 - Final Design Services									
Intersection Geometric Review and Preliminary Submittal									
1	2	1	2	8			14	\$1,695	\$0
1	6	1		4			12	\$1,265	\$0
Task 2 Subtotal									
2	8	2	2	12	0	0	26	\$2,860	\$0
Task 3 - Bidding Services									
Task 4 - Basic Construction Services									
Task 5 - Expanded Construction Services									
TOTAL									
4	8	2	2	12	1	1	30	\$3,450	\$0

TOTAL LABOR \$3,450
TOTAL EXPENSES \$0
TERRACON GEOTECHNICAL SUBCONSULTANT \$0
TOTAL NOT TO EXCEED FEE \$3,450