

### ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: SW 003-2015 CIP No. \_\_\_\_\_

II. PROJECT NAME: MRF Office Roof Replacement

III. Project/Item(s) Description: Replace membrane roofs on the MRF office and maintenance shop  
(Roofs have reached their useful life.)

IV. BID LETTING DATE: July 25, 2015

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 90,000.00

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment	X	Partial Payment	

VII. APPROPRIATION DATA

Amount	\$90,000			
Fund	615			
Department	7103			
Line Item	4252			

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

	Date <u>7-6-15</u>
Project Manager Signature	
	Date <u>7-6-15</u>
Division Manager Signature	
	Date <u>7-7-15</u>
Department Director Signature	

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	No
Appropriation Cash Flow				

Investment Desk  
 Public Works  
 Engineering  
 Project Manager