



CITY OF RAPID CITY

Engineering Services

300 Sixth Street
Rapid City, SD 57701-5035

Telephone: (605) 394-4154

FAX: (605) 394-6636

E-mail: dale.tech@rcgov.org

March 24, 2015

Public Works Committee/Common Council

RE: Request Authorization to Seek Proposals for Consultant Services for
Space Study Analysis for City Administration Facilities
Project #15-2237 CIP # 51080

The City School Administration Center (CSAC), 300 Sixth Street, has served as the City's central administrative facility for nearly thirty years. The City occupies about sixty percent of the building and the Rapid City School District occupies about forty percent.

Since the mid-1980's, the City has grown about thirty percent. The subsequent increase in staffing has stressed the City's available space and adjacent parking needs.

It is the intent of the City to select a Professional Consultant that will provide space study analysis of CSAC and the City's current and future staffing needs.

The City has only funded the Space Study and offers no commitment beyond this step.

The project is funded from CIP Government Buildings.

Dale Tech, PE
City Engineer

Cc: Terry Wolterstorff, Public Works Director



EQUAL OPPORTUNITY EMPLOYER