Rev 12/21/09

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.: CIP No.

II. PROJECT NAME: Current model year 1/2 ton 4x4 extended cab pickup

III. Project/Item(s) Description: Purchase one (1) for use by the Street Department. This purchase is to replace S002 - 2003 Chevrolet 3/4 ton pickup

IV. BID LETTING DATE: February 24, 2015

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 26,000.00

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment		Partial Payment	

VII. APPROPRIATION DATA

Amount	26,000.00				
Fund Name	Street				
Department	301				
Line Item	4360 ~~4400~~				
Fund	101				

VIII. (If applicable)

Grant No.:

Funding Source:

Estimated Completion Date:

Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: Gena Miller Date 1/15/2015

DIVISION MANAGER Signature Date 1/15/2015

DEPARTMENT DIRECTOR Signature Date 1-16-15

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		Investment Desk
Appropriation	1/19/15	JR	✓		Public Works
Cash Flow					Engineering
					Project Manager

(PW2 . 110891)