

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: SW 002-2015 CIP No. _____

II. PROJECT NAME: Citizen Campus Utility Loader

III. Project/Item(s) Description: Purchase of a new small size articulating loader for use at the Citizen Campus. Unit will utilize various loader attachments bucket, broom, snow plow, and forks that fit similar skid loader attachments.

IV. BID LETTING DATE: February 2015

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 100,000.00

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment	X	Partial Payment	

VII. APPROPRIATION DATA

Amount	\$100,000				
Fund	615				
Department	7102 7104				
Line Item	4360				

VIII. (If applicable)

Grant No.: _____

Funding Source: _____

Estimated Completion Date: _____

Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

	Date <u>1-13-15</u>
Project Manager Signature	Date <u>1-13-15</u>
	Date <u>1-13-15</u>
Division Manager Signature	Date <u>1-13-15</u>
	Date <u>1-13-15</u>
Department Director Signature	

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	No
Appropriation Cash Flow	<u>1/15/15</u>	<u>DA</u>	✓	Investment Desk
				Public Works
				Engineering
				Project Manager